



# CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT

155 MASON CIRCLE \* CONCORD, CA 94520 \* (925) 685-9301 \* FAX: 685-0266 \* www.ccmvcd.dst.ca.us

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## ADMINISTRATION

GENERAL MANAGER

*Craig Downs*

## BOARD OF TRUSTEES PERSONNEL COMMITTEE MEETING

**\*\*Monday, June 8, 2009\*\***

**7:00 P.M.**

District Office  
155 Mason Circle  
Concord, California 94520

### AGENDA

1. CALL TO ORDER

2. ROLL CALL

3.\* PUBLIC INPUT ON NON AGENDA ITEMS

Public Participation: Members of the public may address the Board of Trustees regarding items of interest that are within the subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.

Speakers should have a "Speaker Card" completed and presented to the Clerk of the Board prior to the start of the Board meeting. Public input on agenda items will be taken at the beginning of the discussion of those agenda items.

Comments shall be limited to three minutes per person, unless different time limits are set by the Chairperson.

4. APPROVAL OF MINUTES FROM PERSONNEL COMMITTEE MEETINGS HELD ON APRIL 13, 2009

5. REPORT ON EMPLOYEE HANDBOOK (Appendix I)

6. SALARY REVIEWS

Titles: Administrative Secretary  
Biologist  
Clerk/Receptionist  
Environmental Projects Manager  
Public Affairs Manager  
Scientific Programs Manager  
Vector Ecologist II

The Contra Costa Mosquito & Vector Control District will provide reasonable accommodations for persons with disabilities planning to attend CCMVCD meetings who contact Allison Lewis at least 24 hours before the meeting, at (925) 771-6109

■ A vector is any insect or other arthropod, rodent or other animal of public health significance capable of causing human discomfort, injury, or capable of harboring or transmitting the causative agents of human diseases

■ Protecting the public health and welfare through area-wide, responsive services and programs ■

7. BOARD AND STAFF ANNOUNCEMENTS

8. ADJOURNMENT

*I hereby certify that the District Board of Trustee Agenda was posted 72 hours, or 10 days before the noted meeting:*

  
Allison Lewis, Administrative Secretary

5/29/09  
Date

- \* Public comment on non-agenda items will be limited to five minutes per person and can be brought up at this time.