

ADVANCE PLANNING COMMITTEE MEETING  
MINUTES

A Committee meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, February 8, 2010, in the District Office at 155 Mason Circle, Concord, California.

TRUSTEES PRESENT     Jim Fitzsimmons - Chair  
                                 Richard Ainsley, Ph.D.  
                                 Soheila Bana  
                                 Nancy Brownfield  
                                 Chris Cowen  
                                 Dan Pellegrini  
                                 Myrto Petreas, Ph.D.

TRUSTEES ABSENT     Diane Wolcott

OTHERS PRESENT     Craig Downs, General Manager

1. The Committee meeting was called to order at 7:03 p.m.
2. Roll call indicated that seven trustees were present and one was absent.

3. PUBLIC INPUT AND NON AGENDA ITEMS

Trustee Bana expressed ideas on budget expenditures for the District's public outreach elements. She also would also like to see a "green" audit conducted.

4. APPROVAL OF MINUTES FROM ADVANCE PLANNING COMMITTEE MEETING HELD ON APRIL 20, 2009

\*\* Motion was made by Trustee Pellegrini and seconded by Trustee Brownfield to approve minutes from the Committee meeting held on April 20, 2009. Motion passed.

5. DISTRICT CORE PRINCIPLES (Appendix I) - The District's core principles (Vision/Mission statement) was reviewed. Numerous suggestions were made to update this statement. Staff was directed to update and send out a revised draft for further review and discussion at the next committee meeting.

6. DISTRICT SERVICES (Appendix II) - The District's current services were reviewed as well as results from the recent public survey. Due to uncertain funding for the near future, any discussions on adding new services were put on hold.

7. REVIEW OF CURRENT FIVE YEAR PLAN (Appendix III) - A brief review of the

structure of the plan was discussed. Numerous ideas to place information on the District's website were discussed.

8. DEVELOPMENT OF NEXT FIVE YEAR PLAN (Appendix IV) - The timetable for producing the next five year plan was discussed. The committee will take up this matter this fall or early next year.
9. BOARD AND STAFF ANNOUNCEMENTS

The next committee meeting was rescheduled from April 12 to March 8, preceding the regularly scheduled board meeting

10. ADJOURNMENT  
There being no further business, the meeting was adjourned at 8:24 p.m.

I certify the above minutes were approved as read or corrected at a meeting of the Advance Planning Committee held on March 8, 2010.

AYES: 7  
NOES: 0  
ABSENT: 1  
ABSTAIN: 0

  
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Jim Fitzsimmons, Chair  
Advance Planning Committee