



BOARD OF TRUSTEES
SPECIAL MEETING
****MONDAY, AUGUST 8, 2022****
7:00 PM

THIS MEETING WILL BE HELD VIA TELECONFERENCE/ZOOM

To join the meeting please follow the instruction below:

Access via the following link:

<https://us06web.zoom.us/j/94095162206?pwd=amp0UXhCSEt3a0Qxc2ludWJnVmVmZz09>

Audio only: If you do not have internet access, you may join by phone by using the following information, Dial by your location:

- +1 346 248 7799 US (Houston)
- +1 720 707 2699 US (Denver)
- +1 253 215 8782 US (Tacoma)
- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)
- +1 301 715 8592 US (Washington DC)

Meeting ID: 940 9516 2206

Passcode: 866980

Find your local number: <https://us06web.zoom.us/u/kb9DRS36p>

All portions of this meeting will be conducted by teleconferencing pursuant to Agenda Item #2 (if approved), in accordance with Government Code Section 54953(e).

Members of the public may participate in the meeting via Zoom or may listen to the meeting telephonically. No physical location will be available from which members may observe the meeting and offer public comment. Public comments may be submitted in advance of the meeting by emailing Paula Macedo at pmacedo@contracostamosquito.com. Alternatively, members of the public may offer spoken comments when public comment is requested, either at the beginning of the meeting as to non-agenda items, or regarding and agenda item at the time the item is considered. Comments shall be limited to three minutes per person, unless different time limits are set by the Chairperson.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Paula Macedo, General Manager, as early as possible, and at least 48 hours before the meeting at (925) 457-8464 or pmacedo@contracostamosquito.com.

Protecting Public Health Since 1927

BOARD OF TRUSTEES

President MICHAEL KRIEG Oakley • Vice President PERRY CARLSTON Concord • Secretary DANIEL PELLEGRINI Martinez
Antioch Vacant • Brentwood JON ELAM • Clayton PEGGIE HOWELL • Contra Costa County JIM PINCKNEY, CHRIS COWEN & DARRYL YOUNG • Danville RANDALL DIAMOND
El Cerrito Vacant • Hercules DAMIAN WONG • Lafayette JAMES FITZSIMMONS • Moraga JAMES FRANKENFIELD • Orinda KEVIN MARKER • Pinole WARREN CLAYTON
Pittsburg RICHARD AINSLEY, PhD • Pleasant Hill JENNIFER HOGAN • Richmond Vacant • San Ramon PETER PAY • San Pablo Vacant • Walnut Creek JAMES MURRAY

AGENDA

1. CALL TO ORDER

- Roll Call
- Pledge of Allegiance

2.* AUTHORIZATION TO MEET VIA TELECONFERENCE

- A. Authorization to Meet Via Teleconference Pursuant to Government Code Section 54953, Subdivision (e)(1)(C) – Consider finding by a majority of vote under Gov. Code 54953 (e)(3) that, as result of the COVID-19 emergency, the meeting should be held by teleconference as authorized by and pursuant to Subdivision (e) of Section 54953 of the Government Code.

3.* AGENDA MANAGEMENT

4. PUBLIC INPUT ON NON-AGENDA ITEMS

This time is reserved for members of the public to address the Board relative to matters of the District NOT on the agenda. No action may be taken on non-agenda items unless authorized by law. Public comments may be submitted as specified above and will be limited to three minutes per person.

5.* CONSENT CALENDAR

Any item may be pulled from the Consent Calendar and separately considered at the request of any Trustee. All items may be acted on by a single motion.

- A. Minutes of the July 11, 2022 Board of Trustees Meeting
- B. Expenditures for June 2022
- C. Payroll Expenditures June 2022
- D. Investment Activity for June 2022
- E. Financial Report

6. BOARD AND STAFF REPORTS

- A. Board
- B. General Manager
- C. Staff
- D. Legal Counsel

7. CLOSING COMMENTS

This time is reserved for comments by Board members and/or staff and to identify matters for future Board business.

8. ADJOURNMENT

I hereby certify that the District Board of Trustee Agenda was posted 10 days before the noted meeting.

Natalie Martini, Administrative Analyst II

7/29/2022

Date

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT

AUGUST 8, 2022 BOARD SPECIAL MEETING STAFF REPORT

1. No comment

2.* **AUTHORIZATION TO MEET VIA TELECONFERENCE**

- A. Authorization to Meet Via Teleconference Pursuant to Government Code Section 54953, Subdivision (e)(1)(C) – Consider finding by a majority of vote under Gov. Code 54953 (e)(3) that, as result of the COVID-19 emergency, the meeting should be held by teleconference pursuant to Subdivision (e) of Section 54953 of the Government Code.

BACKGROUND AND STATUS:

In light of the Governor’s declaration that a state of emergency exists due to the incidence and spread of the novel coronavirus, and the pandemic caused by the resulting disease COVID-19, the Board should consider whether meeting in person would present imminent risks to the health or safety of meeting attendees.

The Centers for Disease Control indicates that COVID-19 is a highly transmissible virus that is spread when an infected person breathes out droplets and very small particles that contain the virus, and such droplets and particles are breathed in by other people. Since June of 2021, a more infectious variant of the virus, known as the Delta Variant, has emerged and now accounts for the vast majority of COVID-19 cases. Since then other variants continue to emerge.

Although effective vaccines have been approved by the U.S. Food and Drug Administration for emergency use, vaccination rates are slow and have not yet reached a point to significantly control community transmission. As of July 26, 2022, 73.3 % of Californians are fully vaccinated.

Those who become infected with COVID-19 are at risk of serious illness and death. As of July 26, 2022, over 1.03M Americans have died from the virus. Many more have been hospitalized with serious illness. Currently, in Contra Costa County, there are 5,652 active COVID-19 cases and 120 people are hospitalized with COVID-19.

On September 20, 2021, the Contra Costa County Health Officer issued recommendations for safely holding public meetings that include recommended measures to promote social distancing. Among the Health Officer’s recommendations, online (teleconferencing) meetings are strongly recommended as those meetings present the lowest risk of transmission of SARS-CoV-2, the virus that causes COVID-19. Having the option to attend the meetings by teleconference would directly reduce the risk of transmission among meeting attendees, including members of the public and agency staff, which has the ancillary effect of reducing risk of serious illness and death as well as reducing community spread of the virus.

In order to accommodate the requests from some Trustees who desire to attend in-person, the District is opening the Board room for a limited number of Trustees to participate in-person.

Trustees may attend in-person if they wish to do so, while others may continue to participate remotely. The District has documented the vaccination status of Trustees and a pre-meeting health screening checklist for in person attendees will also be required. The number of in-person attendees will also be limited to ensure appropriate social distancing is maintained per County Health Officer recommendations. Since these measures are not practically enforceable for public attendees and allowing public attendees would make contact tracing (in the event of an attendee's testing positive for the virus) impossible, the Boardroom will remain closed to the public at this time.

If the authorization to meet by teleconference is not approved by a majority vote, then the meeting will adjourn after this item and the remaining agenda items will be rescheduled to a future in-person meeting.

Recommendation - Move that the Board finds that, as a result of the COVID-19 emergency, meeting in person would present imminent risks to the health or safety of attendees, and the meeting should be held by teleconference as authorized by Subdivision (e) of Section 54943 of the Government Code.

3.* AGENDA MANAGEMENT – Consider order of items.

4. PUBLIC INPUT ON NON-AGENDA ITEMS

5.* CONSENT CALENDAR

A. Minutes of the July 11, 2022 Board of Trustees Meeting (**Pages 7-12**). Approval of Minutes 22-7, Board Meeting held on July 11, 2022.

B. Check Expenditures for payroll & accounts payable for June 2022 (**Pages 13-22**) – Approval of expenditures of June 1, 2022 through June 30, 2022 including:

Accounts payable June 15th checks No. XXXX44 through No. XXXX52
Payroll June 30th check No. XXXX53 through No. XXXX60
Accounts payable June 30th checks No. XXXX61 through No. XXXX74

Accounts Payable Total: \$32,717.29

Payroll Total: \$2,125.11

C. Direct Deposit Expenditures for payroll & accounts payable – Approval of payroll expenditures of June 1, 2022 through June 30, 2022, including:

Payroll June 15th No. D000018419 through No. D000018448
Payroll June 30th No. D000018449 through No. D000018492
Accounts payable June 15th E000002775 through E000002784
Accounts payable June 30th E000002785 through E000002796

Accounts Payable Total: \$119,285.66

Payroll Total: \$160,479.96

D. Investment Activity for June 2022 (**Pages 23-24**)

E. Financial Report (**Pages 25**)

Recommendation – Approval of the Consent Calendar

6. BOARD AND STAFF REPORTS

- A. Board
- B. General Manager
- C. Staff – staff reports have been submitted and staff will be present to answer any questions (**Pages 26-43**). Vector Control Technician Heidi Budge will give a short presentation to the Board regarding bioswales and how that relates to mosquito control.
- D. Legal Counsel

7. CLOSING COMMENTS - This time is reserved for comments by Board members and/or staff and to identify matters for future Board business.

8. ADJOURNMENT

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT
BOARD MEETING
MINUTES NO. 22-7

A meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, July 11, 2022, via teleconference.

TRUSTEES PRESENT	Michael Krieg, President Perry Carlston, Vice President Daniel Pellegrini, Secretary Richard Ainsley Warren Clayton Jon Elam Jim Fitzsimmons James Frankenfield Jennifer Hogan Peggie Howell Kevin Marker James Murray Peter Pay Jim Pinckney Damian Wong Darryl Young
TRUSTEES ABSENT	Chris Cowen Randall Diamond
VACANCIES	Antioch El Cerrito Richmond San Pablo
OTHERS PRESENT	Paula Macedo, General Manager Natalie Martini, Administrative Analyst II Steve Schutz, Scientific Program Manager Stacy Stark, Human Resources & Risk Manager Nola Woods, Public Affairs Director Brandon French, Vector Control Inspector Doug Coty, Bartkiewicz, Kronick & Shanahan, Legal Counsel Yen Do, SEIU Local 1021 Jordan Brown, Francisco and Associates Ed Espinoza, Francisco and Associates Other members of the public were present but did not identify themselves

1. CALL TO ORDER

President Krieg called the meeting to order at 7:00 p.m.

Roll Call: A roll call indicated that 16 Trustees were present, two Trustees were absent, and there are four vacancies.

Pledge of Allegiance

2.* AUTHORIZATION TO MEET VIA TELECONFERENCE

A. Authorization to Meet Via Teleconference Pursuant to Government Code Section 54953, Subdivision (e)(1)(C) – Consider finding that, as result of the COVID-19 emergency, meeting in person would present imminent risks to the health or safety of attendees, and the meeting should be held by teleconference as authorized by and pursuant to Subdivision (e) of Section 54953 of the Government Code.

** Motion was made by Trustee Pellegrini and seconded by Trustee Ainsley to approve the authorization to meet via teleconference. *Motion passed unanimously.*

3.* AGENDA MANAGEMENT - Agenda was adopted by rule.

4. PUBLIC INPUT ON NON-AGENDA ITEMS – None

5. PRESENTATION

Peter Pay, for 5 years of service

6. CONSENT CALENDAR

A. MINUTES – Approval of Minutes of the June 13, 2022 Board of Trustees Special Meeting

B. Approval of expenditures of May 2022, including:

Accounts payable May 13th checks No. XXXX05 through No. XXXX24

Payroll May 13th check No. XXXX25 through No. XXXX31

Accounts payable May 31st checks No. XXXX32 through No. XXXX43

Accounts Payable Total: \$163,818.226 Payroll Total: \$601.46

C. Direct Deposit Expenditures for payroll & accounts payable – Approval of payroll expenditures of May 2022, including:

Payroll May 13th No. D000018351 through No. D000018381

Accounts payable May 13th E000002754 through E000002763

Payroll May 31st No. D000018382 through No. D000018418

Accounts payable May 31st E000002764 through E000002773

Accounts Payable Total: \$113,472.29 Payroll Total: \$161,931.70

D. Investment Activity for May 2022

E. Financial Report

** Motion was made by Trustee Pellegrini and seconded by Trustee Pinckney to approve the consent calendar. *Motion passed unanimously.*

Trustee Hogan joined the meeting at 7:05 p.m.

7. BOARD AND STAFF REPORTS

- A. BOARD – Trustee Carlston thanked staff for the excellent 2021 Annual Report and asked about the distribution of the report to the cities and other agencies. Public Affairs Director Woods clarified that the District sent copies to all councilmembers and cities, and is in the process of sending copies to other agencies as well.
- B. GENERAL MANAGER – General Manager Macedo mentioned the next Board meeting will be a special meeting scheduled for Monday, August 8, 2022. She also noted the high “king” tides expected for the marshes this week and stated that the technicians are aware of this and will be checking the waterfront areas for mosquitoes.
- C. STAFF – Scientific Program Manager Schutz reported there has only been one positive bird that tested positive for West Nile Virus in the County to date, although neighboring counties are now seeing increased WNV activity so the District may not be that far behind. There was a fly off of salt marsh mosquitoes in the waterfront areas due to the high tides a few weeks ago, although the mosquito counts were down after the adult mosquito control operations in those areas from June 30th and July 1, 2022.

Public Affairs Director Woods updated the Board on the Nextdoor social media account she created for the District. She reported that the District has finally been allowed access to reach all Contra Costa County residents in all communities throughout the County who may be using the platform, as well as to target very specific neighborhoods in case we need to message those specific residents. Trustee Young asked about participation in other platforms, such as Instagram. Public Affairs Director Woods responded that the District is evaluating other options as part of the goals in the 5-year plan, which is in process.

- D. LEGAL – None

8.* MOSQUITO AND VECTOR SURVEILLANCE AND CONTROL ASSESSMENT – FISCAL YEAR 2022-2023 ENGINEER’S REPORT

- i. * Following the presentation on the District Engineers Report for Fiscal Year 2022-2023, given by Jordan Brown and Ed Espinosa from Francisco and Associates, the Board considered approval of Mosquito & Vector Surveillance and Control Engineers Report on the District-wide Special Benefit Assessment. Discussion ensued. Jordan Brown explained that the assessment was established by Board Resolution 96-5 to collect revenue for the purposes of mosquito and vector control and covers four benefits zones without Contra Costa County – waterfront area, central county, west county and east county. There are several types of parcels in

Contra Costa County and each parcel is assigned an assessment unit in relation to the estimated benefit the parcel receives for mosquito and vector control services. The assessment roll will be submitted to the County in August and the District will collect the assessments, usually in December and April. Trustee Clayton pointed out a discrepancy regarding the city of Clyde, which is listed on page 13 of the report as part of the waterfront area but shows in the map on page 6 as part of Central County. Trustee Clayton also asked for clarification regarding the number of golf courses, new car agencies, and hospitals in West County (Pages A-3 and A-4 of the report). Ed Espinosa responded that the data are obtained from the Contra Costa County tax roll every year, and are used as the basis for the assessment. He added that the number of parcels may be different than the number of golf courses, hospitals, etc, which sometimes may be comprised of several parcels. Trustee Carlston asked how the assessment accounts for population. Ed Espinosa responded that the methodology was adopted and established in 1996 and we cannot deviate from that methodology but that population is indirectly accounted for within the other factors considered in the assessment. Trustee Elam commented that the assessment is on property and that he believes population is accounted for as the assessment on units. Trustee Pinckney asked about the difference in revenues from large agricultural properties and small commercial properties, and how that is not reflective of the time the District spend on those large agricultural areas. Ed Espinosa clarified that it follows the approved methodology. Trustee Elam added that the charge is per acre, which helps to generate a more equitable revenue from the large rural areas.

- ii.* Considered approval of Board resolution 22-2 to continue the Mosquito & Vector Surveillance and Control project for the benefit of four zones and to continue the financing of the project by continued assessment upon property within the District.

** Motion was made by Trustee Pellegrini and seconded by Trustee Carlston to approve the action items. (*Ayes: Ainsley, Carlston, Elam, Fitzsimmons, Frankenfield, Hogan, Howell, Krieg, Marker, Murray, Pay, Pellegrini, Pinckney, Wong and Young / No: Clayton*) Motion passed.

- 9.* **CONSIDER APPROVAL OF SIDE LETTER TO THE 2022-2024 MOU BETWEEN THE DISTRICT AND THE REPRESENTED EMPLOYEES (SEIU 1021)** – in light of unprecedented inflation, the District reached out to SEIU 1021 to meet and confer and provide an extra salary adjustment, the proposed 2% salary adjustment will be effective July 1, 2022. General Manager Paula Macedo and Michael Jarvis, LCW, met with SEIU 1021 field Representative Yen Do and shop steward Heidi Budge on June 16, 2022.

** Motion was made by Trustee Ainsley and seconded by Trustee Clayton to approve the side letter to the 2022-2024 MOU between the District and the represented employees (SEIU Local 1021), establishing 2% salary adjustment for all represented employees effective July 1, 2022. *Motion passed unanimously.*

10. BOARD COMMITTEE REPORTS

- A. Audit Committee Report – Trustee Fitzsimmons, Chair of the Audit Committee, reported the committee met on June 14, 2022 with David Alvey, Maze & Associates, and discussed the scope of the audit for FY21/22. The committee decided that, in addition to the scope of the audit, they would like to select items each year for the committee to look into in more detail, even if immaterial. This year the committee will be looking into the occasional redevelopment funds the District receives.
- B. Executive Committee Report – Trustee Krieg, Board President and Chair of the Executive Committee, reported on the meeting held on June 27, 2022. The committee discussions occurred in closed session and therefore there is nothing to report.
- C. Budget Committee Report – Trustee Pay, Chair of the Budget Committee, reported on the meeting held on July 11, 2022, and provided the committee’s recommendation for the proposed FY 2022-2023 Budget.

** Motion was made by Trustee Carlston and seconded by Trustee Howell to approve the proposed Budget for FY 2022/2023. *Motion passed unanimously.*

CLOSED SESSION – 7:50 p.m.

11. GENERAL COUNSEL PERFORMANCE EVALUATION PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957

12. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957

Title: General Manager

13. CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6

Agency Negotiator: Michael Krieg, Board President
Unrepresented Employee: General Manager

RETURN TO OPEN SESSION – 8:25 p.m.

REPORT FROM CLOSED SESSION – No reportable action

Due to the conflict due to potential financial interest on action item 14, Legal Counsel Coty recused himself at 8:26 p.m.

14. * BOARD CONSIDERATION OF APPROVAL OF AGREEMENT FOR LEGAL SERVICES WITH BARTKIEWICZ, KRONICK & SHANAHAN

** Motion was made by Trustee Pellegrini and seconded by Trustee Pinckney to approve contract for legal services with Bartkiewicz, Kronick & Shanahan. *Motion passed unanimously.*

Legal Counsel Coty rejoined the meeting at 8:28 p.m.

15. * BOARD CONSIDERATION OF APPROVAL OF AMENDMENT OF CONTRACT WITH GENERAL MANAGER, DR PAULA MACEDO

Title: General Manager

** Motion was made by Trustee Pinckney and seconded by Trustee Howell to amend the contract with Dr Macedo to include a salary increase of 8%, a total annual salary of \$220,656.96. *Motion passed unanimously.*

16. CLOSING COMMENTS – President Krieg mentioned that a Trustee recently raised a concern that sometimes topics discussed during the Board and Staff Announcement section of the agenda should be noted as future agenda items. He suggested that if any Trustee feels that a discussion during any agenda item should be tabled for a future agenda item, please let him know so that the topics can be added to the agenda to be discussed in detail at a future meeting and addressed as the Board deems necessary.

17. ADJOURNMENT – 8:32 p.m.

I certify the above minutes were approved as read or corrected at the special meeting of the Board held on August 8, 2022.

Ayes: _____

Noes: _____

Abstain: _____

Absent: _____

Daniel Pellegrini
2022 Secretary, Board of Trustees

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
XXXXXXXX44	6/15/2022	0000315	Van Dermyden Makus Law Corporation				Check Entry Number: 001
			21121	6/7/2022	1,173.51	0.00	1,173.51
		G/L Account: 500111-00		Legal - Counsel Labor:General			1,173.51
XXXXXXXX45	6/15/2022	0000328	PG&E				Check Entry Number: 001
			MAY 2022 ELECTRIC	6/3/2022	1,152.11	0.00	1,152.11
		G/L Account: 505036-00		Utilities Electric:General			1,152.11
XXXXXXXX46	6/15/2022	0000608	ADAPCO, Inc.				Check Entry Number: 001
			131225	5/2/2022	705.33	0.00	705.33
		G/L Account: 502015-16		Equipment Small:Operations			705.33
			131428	5/20/2022	1,432.59	0.00	1,432.59
		G/L Account: 502015-16		Equipment Small:Operations			1,432.59
			Check 000029646 Total:		2,137.92	0.00	2,137.92
XXXXXXXX47	6/15/2022	0000991	BOLD, POLISNER, MADDOW, NELSON & JUDSON				Check Entry Number: 001
			18869	6/9/2022	292.50	0.00	292.50
		G/L Account: 500110-00		Legal - Counsel General:General			292.50
XXXXXXXX48	6/15/2022	0000992	MVCAC				Check Entry Number: 001
			7363246	6/8/2022	528.00	0.00	528.00
		G/L Account: 503005-10		Lab Testing:Lab			528.00
XXXXXXXX49	6/15/2022	0001040	WAVE				Check Entry Number: 001
			129389201-0009528	6/1/2022	2,514.42	0.00	2,514.42
		G/L Account: 505039-00		Utilities Internet:General			1,209.00
		G/L Account: 505040-00		Utilities Landline:General			1,305.42
XXXXXXXX50	6/15/2022	0001061	KBA DOCUMENT SOLUTIONS, LLC				Check Entry Number: 001
			55Y1279320	6/1/2022	61.06	0.00	61.06
		G/L Account: 504008-00		Printing Supplies:General			61.06
XXXXXXXX51	6/15/2022	0001113	Comcast				Check Entry Number: 001
			148128644	6/1/2022	393.41	0.00	393.41
		G/L Account: 505039-00		Utilities Internet:General			393.41
			148128648	6/1/2022	361.97	0.00	361.97
		G/L Account: 505040-00		Utilities Landline:General			361.97
			Check 000029651 Total:		755.38	0.00	755.38
XXXXXXXX52	6/15/2022	0001117	Concentra				Check Entry Number: 001
			75523170	6/1/2022	693.00	0.00	693.00
		G/L Account: 500114-00		Medical Services - Pre-Employment:General			693.00
E000002774	6/15/2022	0000015	Health Care Dental Trust				Check Entry Number: 001
			JUL-22	6/8/2022	1,884.48	0.00	1,884.48
		G/L Account: 600135-00		Dental Insurance - Active Employees Gneral			1,884.48
			JULY 2022 OPS/RETIRE	6/8/2022	2,516.16	0.00	2,516.16
		G/L Account: 600136-00		Dental Insurance: Operations			2,516.16
			Check E00002774 Total:		4,400.64	0.00	4,400.64
			Printed Check Total:				0.00
			Electronic Payment Total:				4,400.64
E000002775	6/15/2022	0000368	Gemmiti Model Art				Check Entry Number: 001
			3634	6/6/2022	2,741.70	0.00	2,741.70
		G/L Account: 501008-25		Marketing - Displays:Public Affairs			2,741.70
E000002776	6/15/2022	0000610	Liebert Cassidy Whitmore				Check Entry Number: 001
			217260	4/30/2022	1,741.00	0.00	1,741.00
		G/L Account: 500111-00		Legal - Counsel Labor:General			1,741.00
			217261	4/30/2022	3,576.00	0.00	3,576.00
		G/L Account: 500111-00		Legal - Counsel Labor:General			3,576.00

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
				Check E000002776 Total:	5,317.00	0.00	5,317.00
				Printed Check Total:			0.00
				Electronic Payment Total:			5,317.00
E000002777	6/15/2022	0000713	Mission Linen Supply				Check Entry Number: 001
		517158283		6/3/2022	149.70	0.00	149.70
	G/L Account:	502021-10		Uniform Rental:Lab			29.94
	G/L Account:	502021-16		Uniform Rental:Operations			119.76
		517198861		6/10/2022	149.70	0.00	149.70
	G/L Account:	502021-16		Uniform Rental:Operations			119.76
	G/L Account:	502021-10		Uniform Rental:Lab			29.94
				Check E000002777 Total:	299.40	0.00	299.40
				Printed Check Total:			0.00
				Electronic Payment Total:			299.40
E000002778	6/15/2022	0000898	Matrix HG, Inc.				Check Entry Number: 001
		158630		5/20/2022	277.00	0.00	277.00
	G/L Account:	500103-00		B&G Maint Major <\$10K:General			277.00
E000002779	6/15/2022	0000925	iSolved Benefit Services				Check Entry Number: 001
		1120373032		6/9/2022	90.60	0.00	90.60
	G/L Account:	600175-00		FSA Admin Fee:General			90.60
E000002780	6/15/2022	0000956	Waterlogic Americas LLC				Check Entry Number: 001
		1478385		5/27/2022	102.55	0.00	102.55
	G/L Account:	505042-00		Water - Drinking:General			102.55
E000002781	6/15/2022	0001028	Red Wing Business Advantage Account				Check Entry Number: 001
		2.02206E+13		6/10/2022	256.80	0.00	256.80
	G/L Account:	502017-16		Safety Boots:Operations			256.80
E000002782	6/15/2022	0001077	Banksia Landscape, Inc.				Check Entry Number: 001
		13471		6/1/2022	513.00	0.00	513.00
	G/L Account:	500109-00		Landscaping Services:General			513.00
				Report Total:	23,306.59	0.00	23,306.59
				Printed Check Total:			9,307.90
				Electronic Payment Total:			13,998.69

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
E000002783	6/15/2022	0000375	Great-West Trust Company, LLC (Empower)					Check Entry Number: 001
			6/15/22 401A	6/10/2022	718.89	0.00	718.89	
		G/L Account: 611300-00		401a- In Lieu of OASDI:General				718.89
			6/15/22 457	6/10/2022	7,967.32	0.00	7,967.32	
		G/L Account: 202140-00		457 Deferred Savings Plan				7,967.32
			Check E000002783 Total:		8,686.21	0.00	8,686.21	
			Printed Check Total:				0.00	
			Electronic Payment Total:				8,686.21	
E000002784	6/15/2022	0001072	Mt. Diablo Resource Recovery-Concord					Check Entry Number: 001
			01-0022594 MAY	5/31/2022	656.85	0.00	656.85	
		G/L Account: 505037-00		Utilities Garbage:General				656.85
			Report Total:		9,343.06	0.00	9,343.06	
			Printed Check Total:				0.00	
			Electronic Payment Total:				9,343.06	

Check Register

Journal Posting Date: 6/30/2022

Register Number: CD-000107

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
XXXXXXXX61	6/30/2022	0000011	Vision Service Plan					Check Entry Number: 001
			JUL-22	6/22/2022	545.75	0.00	545.75	
		G/L Account: 600140-00		Vision Insurance - Active Employees				545.75
XXXXXXXX62	6/30/2022	0000033	FedEx					Check Entry Number: 001
			7-791-77732	6/17/2022	164.55	0.00	164.55	
		G/L Account: 505023-10		Postage:Lab				164.55
XXXXXXXX63	6/30/2022	0000328	PG&E					Check Entry Number: 001
			MAY-JUN 2022 GAS	6/15/2022	108.03	0.00	108.03	
		G/L Account: 505038-00		Utilities Gas:General				108.03
XXXXXXXX64	6/30/2022	0000399	Contra Costa County - Fleet					Check Entry Number: 001
			705056	6/15/2022	10,177.55	0.00	10,177.55	
		G/L Account: 502001-16		Automotive - Gasoline:Operations				6,147.68
		G/L Account: 502002-16		Automotive - Repairs:Operations				4,029.87
XXXXXXXX65	6/30/2022	0000511	Contra Costa Health Services					Check Entry Number: 001
			IN0266598	6/1/2022	2,510.00	0.00	2,510.00	
		G/L Account: 500115-00		Permits & Fees:General				2,510.00
XXXXXXXX66	6/30/2022	0000696	KBA DOCUMENT SOLUTIONS, LLC					Check Entry Number: 001
			8992185	6/21/2022	205.23	0.00	205.23	
		G/L Account: 505027-00		Service & Leasing Contracts:General				205.23
XXXXXXXX67	6/30/2022	0000814	Staples Business Advantage					Check Entry Number: 001
			3509610569	6/3/2022	136.51	0.00	136.51	
		G/L Account: 505020-00		Office Supplies - General:General				136.51
XXXXXXXX68	6/30/2022	0000899	Sun Life Financial					Check Entry Number: 001
			JUL-22	6/27/2022	1,310.74	0.00	1,310.74	
		G/L Account: 202085-00		Employee Voluntary Life Ins - General				522.14
		G/L Account: 600155-00		Life Insurance - General				788.60
XXXXXXXX69	6/30/2022	0000969	Otis Elevator Company					Check Entry Number: 001
			1.00401E+11	6/13/2022	1,495.20	0.00	1,495.20	
		G/L Account: 505027-00		Service & Leasing Contracts:General				19.80
		G/L Account: 500103-00		B&G Maint Major <\$10K:General				1,495.20
XXXXXXXX70	6/30/2022	0000975	Reliance Standard Life In					Check Entry Number: 001
			LTD JULY 2022	6/22/2022	502.45	0.00	502.45	
		G/L Account: 600150-00		Disability Insurance - General				502.45
			STD JULY 2022	6/22/2022	600.81	0.00	600.81	
		G/L Account: 600150-00		Disability Insurance - General				600.81
				Check 000029670 Total:	1,103.26	0.00	1,103.26	
XXXXXXXX71	6/30/2022	0000981	Colonial Life					Check Entry Number: 001
			4.13508E+13	6/13/2022	457.26	0.00	457.26	
		G/L Account: 202100-00		Other Disability Insurance - Employee				602.66
		G/L Account: 202100-00		Other Disability Insurance - Employee				457.26
		G/L Account: 202100-00		Other Disability Insurance - Employee				457.26
XXXXXXXX72	6/30/2022	0001027	Ramos Environmental					Check Entry Number: 001
			W21190	6/22/2022	3,207.63	0.00	3,207.63	
		G/L Account: 500103-00		B&G Maint Major <\$10K:General				3,207.63
XXXXXXXX73	6/30/2022	0001088	Verizon Wireless					Check Entry Number: 001
			9908478996	6/10/2022	1,700.68	0.00	1,700.68	
		G/L Account: 505035-00		Utilities Cell Phone:General				1,700.68
XXXXXXXX74	6/30/2022	0001117	Concentra					Check Entry Number: 001
			75593853	6/8/2022	287.00	0.00	287.00	
		G/L Account: 500114-00		Medical Services - Pre-Employment:General				287.00

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
E000002785	6/30/2022	0000007	SEIU UPE LOCAL 1021-Union Dues					Check Entry Number: 001
			JUN-22	6/27/2022	1,996.44	0.00	1,996.44	
		G/L Account: 202150-00		SEIU Local 1021				1,996.44
E000002786	6/30/2022	0000010	CalPERS					Check Entry Number: 001
			JUL-22	6/22/2022	59,020.74	0.00	59,020.74	
		G/L Account: 600165-00		CalPers Medical Admin Fee - Active Employees Gener				106.13
		G/L Account: 600170-00		CalPers Medical Admin Fee - Retirees				41.06
		G/L Account: 202050-00		CalPers Medical - Employee Contribution				7,216.59
		G/L Account: 202040-00		CalPers Medical - Employer Contribution				35,233.94
		G/L Account: 600145-00		Medical Insurance - Retirees				11,277.01
		G/L Account: 202045-00		CalPers Medical - Retiree Contribution				5,146.01
E000002787	6/30/2022	0000335	Concur Technologies, Inc					Check Entry Number: 001
			1.015E+11	6/22/2022	714.10	0.00	714.10	
		G/L Account: 504005-00		I.T Subscriptions:General				733.82
		G/L Account: 504005-00		I.T Subscriptions:General				714.10
E000002788	6/30/2022	0000610	Liebert Cassidy Whitmore					Check Entry Number: 001
			219422	5/31/2022	450.00	0.00	450.00	
		G/L Account: 500111-00		Legal - Counsel Labor:General				450.00
			219423	5/31/2022	552.00	0.00	552.00	
		G/L Account: 500111-00		Legal - Counsel Labor:General				552.00
			219425	5/31/2022	4,134.00	0.00	4,134.00	
		G/L Account: 500111-00		Legal - Counsel Labor:General				4,134.00
Check E000002788 Total:					5,136.00	0.00	5,136.00	
Printed Check Total:							0.00	
Electronic Payment Total:							5,136.00	
E000002789	6/30/2022	0000713	Mission Linen Supply					Check Entry Number: 001
			517242818	6/17/2022	310.14	0.00	310.14	
		G/L Account: 502021-16		Uniform Rental:Operations				258.45
		G/L Account: 502021-10		Uniform Rental:Lab				51.69
E000002790	6/30/2022	0000793	AFLAC					Check Entry Number: 001
			733534	6/20/2022	52.84	0.00	52.84	
		G/L Account: 202100-00		Other Disability Insurance - Employee				52.84
E000002791	6/30/2022	0000898	Matrix HG, Inc.					Check Entry Number: 001
			159175	6/13/2022	1,725.00	0.00	1,725.00	
		G/L Account: 500103-00		B&G Maint Major <\$10K:General				1,725.00
E000002792	6/30/2022	0000913	Guardian Security Agency					Check Entry Number: 001
			56452	6/4/2020	380.00	0.00	380.00	
		G/L Account: 500116-00		Security Service:General				380.00
			59011	4/29/2021	493.75	0.00	493.75	
		G/L Account: 500116-00		Security Service:General				493.75
			59185	5/20/2021	493.75	0.00	493.75	
		G/L Account: 500116-00		Security Service:General				493.75
			60463	10/21/2021	493.75	0.00	493.75	
		G/L Account: 500116-00		Security Service:General				493.75
			60464	10/21/2021	1,424.10	0.00	1,424.10	
		G/L Account: 500116-00		Security Service:General				1,424.10
			60515	10/28/2021	395.00	0.00	395.00	
		G/L Account: 500116-00		Security Service:General				395.00
			60516	10/28/2021	1,493.19	0.00	1,493.19	
		G/L Account: 500116-00		Security Service:General				1,493.19

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
			60597	11/4/2021	493.75	0.00	493.75
		G/L Account: 500116-00		Security Service:General			493.75
			60598	11/4/2021	1,424.10	0.00	1,424.10
		G/L Account: 500116-00		Security Service:General			1,424.10
			Check E000002792 Total:		7,091.39	0.00	7,091.39
			Printed Check Total:				0.00
			Electronic Payment Total:				7,091.39
E000002793	6/30/2022	0000956	Waterlogic Americas LLC				Check Entry Number: 001
			1543818	6/24/2022	108.22	0.00	108.22
		G/L Account: 202100-00		Other Disability Insurance - Employee			108.22
E000002794	6/30/2022	0011125	CC Real Green Clean				Check Entry Number: 001
			CCM-202206	6/8/2022	1,500.00	0.00	1,500.00
		G/L Account: 500107-00		Janitorial Services:General			1,500.00
			Report Total:		101,064.26	0.00	101,064.26
			Printed Check Total:				23,409.39
			Electronic Payment Total:				77,654.87

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
E000002795	6/30/2022	0000375	Great-West Trust Company, LLC (Empower)					Check Entry Number: 001
			401A 6/30/22	6/22/2022	718.89	0.00	718.89	
		G/L Account: 611300-00		401a- In Lieu of OASDI:General				718.89
			457 6/30/22	6/22/2022	7,967.32	0.00	7,967.32	
		G/L Account: 202140-00		457 Deferred Savings Plan				7,967.32
			Check E000002795 Total:		8,686.21	0.00	8,686.21	
			Printed Check Total:				0.00	
			Electronic Payment Total:				8,686.21	
			Report Total:		8,686.21	0.00	8,686.21	
			Printed Check Total:				0.00	
			Electronic Payment Total:				8,686.21	

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount	
E000002796	6/30/2022	0000452	U.S. BANK CORPORATE PAYMENT SYSTEMS					Check Entry Number: 001
			4/29/2022	4/29/2022	146.40	0.00	146.40	
		G/L Account: 504000-05		Computer Equipment Supplies < \$100:Administration				18.65
		G/L Account: 504002-05		Computer Equipment Supplies > \$500:Administration				536.67
		G/L Account: 500115-00		Permits & Fees:General				146.40
			5/23/2022	5/23/2022	370.23	0.00	370.23	
		G/L Account: 502002-16		Automotive - Repairs:Operations				110.02
		G/L Account: 505039-00		Utilities Internet:General				96.87
		G/L Account: 502016-16		Safety & PPE:Operations				142.50
		G/L Account: 502015-16		Equipment Small:Operations				20.84
			5/24/2022	5/24/2022	199.26	0.00	199.26	
		G/L Account: 502002-16		Automotive - Repairs:Operations				61.69
		G/L Account: 502005-00		Building & Grounds Materials / Supplies:General				123.57
		G/L Account: 505003-25		District Membership & Subscription Dues:Public Aff				14.00
			5/25/2022	5/25/2022	1,618.15	0.00	1,618.15	
		G/L Account: 502004-00		Automotive - Supplies:General				93.48
		G/L Account: 502013-16		Equipment Repair:Operations				542.15
		G/L Account: 503008-10		Surveillance:Lab				417.05
		G/L Account: 502016-25		Safety & PPE:Public Affairs				446.28
		G/L Account: 502016-16		Safety & PPE:Operations				92.60
		G/L Account: 505023-00		Postage:General				11.60
		G/L Account: 504005-00		I.T Subscriptions:General				14.99
			5/26/2022	5/26/2022	330.04	0.00	330.04	
		G/L Account: 502002-16		Automotive - Repairs:Operations				230.00
		G/L Account: 504005-16		I.T Subscriptions:Operations				90.42
		G/L Account: 505023-10		Postage:Lab				9.62
			5/27/2022	5/27/2022	636.65	0.00	636.65	
		G/L Account: 502002-16		Automotive - Repairs:Operations				51.10
		G/L Account: 502002-16		Automotive - Repairs:Operations				457.75
		G/L Account: 502002-16		Automotive - Repairs:Operations				230.00
			5/30/2022	5/30/2022	196.52	0.00	196.52	
		G/L Account: 502017-16		Safety Boots:Operations				196.52
			5/31/2022	5/31/2022	507.95	0.00	507.95	
		G/L Account: 502002-16		Automotive - Repairs:Operations				230.00
		G/L Account: 502017-16		Safety Boots:Operations				219.45
		G/L Account: 502016-00		Safety & PPE:General				58.50
			6/1/2022	6/1/2022	1,942.63	0.00	1,942.63	
		G/L Account: 502005-00		Building & Grounds Materials / Supplies:General				447.78
		G/L Account: 502004-16		Automotive - Supplies:Operations				504.86
		G/L Account: 503008-10		Surveillance:Lab				468.62
		G/L Account: 505023-10		Postage:Lab				8.97
		G/L Account: 504005-00		I.T Subscriptions:General				512.40
			6/13/2022	6/13/2022	141.58	0.00	141.58	
		G/L Account: 501008-25		Marketing - Displays:Public Affairs				141.58
			6/14/2022	6/14/2022	443.46	0.00	443.46	
		G/L Account: 505023-10		Postage:Lab				8.97
		G/L Account: 503008-10		Surveillance:Lab				434.49
			6/15/2022	6/15/2022	52.11	0.00	52.11	
		G/L Account: 503001-10		Aquaculture:Lab				52.11
			6/2/2022	6/2/2022	1,195.24	0.00	1,195.24	

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT (CCV)

Check Number	Check Date	Vendor	Invoice Number	Invoice Date	Invoice Amount	Discount Applied	Payment Amount
		G/L Account:	502005-16		Building & Grounds Materials / Supplies:Operations		48.00
		G/L Account:	502004-16		Automotive - Supplies:Operations		171.24
		G/L Account:	500115-16		Permits & Fees:Operations		7.00
		G/L Account:	504005-25		I.T Subscriptions:Public Affairs		969.00
	6/21/2022			6/21/2022	8.97	0.00	8.97
		G/L Account:	505023-10		Postage:Lab		8.97
	6/3/2022			6/3/2022	224.92	0.00	224.92
		G/L Account:	503007-10		Sentinel Bird:Lab		7.64
		G/L Account:	503007-10		Sentinel Bird:Lab		217.28
	6/4/2022			6/4/2022	209.03	0.00	209.03
		G/L Account:	505003-25		District Membership & Subscription Dues:Public Aff		15.96
		G/L Account:	504007-16		Phone Accessories:Operations		149.00
		G/L Account:	504007-16		Phone Accessories:Operations		44.07
	6/6/2022			6/6/2022	814.97	0.00	814.97
		G/L Account:	502004-16		Automotive - Supplies:Operations		70.68
		G/L Account:	502005-16		Building & Grounds Materials / Supplies:Operations		299.56
		G/L Account:	502016-16		Safety & PPE:Operations		420.71
		G/L Account:	502005-16		Building & Grounds Materials / Supplies:Operations		24.02
	6/8/2022			6/8/2022	446.18	0.00	446.18
		G/L Account:	503008-10		Surveillance:Lab		424.72
		G/L Account:	505023-10		Postage:Lab		8.97
		G/L Account:	504005-00		I.T Subscriptions:General		12.49
	6/9/2022			6/9/2022	118.54	0.00	118.54
		G/L Account:	502013-16		Equipment Repair:Operations		158.90
		G/L Account:	502005-00		Building & Grounds Materials / Supplies:General		57.54
		G/L Account:	501008-25		Marketing - Displays:Public Affairs		122.90
		G/L Account:	505009-00		Employee - Travel:General		25.00
Check E00002796 Total:					9,602.83	0.00	9,602.83
Printed Check Total:							0.00
Electronic Payment Total:							9,602.83
Report Total:					9,602.83	0.00	9,602.83
Printed Check Total:							0.00
Electronic Payment Total:							9,602.83

CONTRA COSTA MOSQUITO & VECTOR CONTROL DISTRICT
UNUSUAL ITEMS LIST (*New Policy Effective May 2021*)

- *Any checks or ACH over the amount of \$10,000.00 (excludes Procurement Policy General Manager Authority items: payroll taxes, employee fringe benefit payments, and aggregate corporate credit card amount).*
- *Any vendor that has not been paid by the District in the past 15 months.*
- *All legal fees over \$5,000.00 in one month*

<i>DATE</i>	<i>CHECK #</i>	<i>AMOUNT OF CHECK</i>	<i>VENDOR & DESCRIPTION</i>
June 15, 2022	E000002776	\$5,317.00	Liebert Cassidy Whitmore – Legal Counsel: General Labor
June 30, 2022	E000002788	\$5,136.00	Liebert Cassidy Whitmore – Legal Counsel: General Labor

TRANSACTION ACTIVITY REPORT

Month of June 2022

Transaction Number	Date	Wells Fargo	LAIF	Bank of the West
Balance	6/1/2022	18,248.42	12,359,602.70	324,776.46
1	6/14/2022		(150,000.00)	150,000.00
2	6/22/2022	356,528.84		
3	6/24/2022	608,958.54		
4	6/28/2022	(960,025.00)	960,000.00	
5	6/28/2022		(275,000.00)	275,000.00
6	6/30/2022	1.40		(501,157.45)
Balance		23,712.20	12,894,602.70	248,619.01

Transaction Number & Brief Description

- 1 Transfer from LAIF to Bank of the West for Payroll & Vendor Checks & Deposit
- 2 Misc Deposits into Wells Fargo Account
- 3 Property Tax Deposit into Wells Fargo Account
- 4 Property Tax Transfer from Wells Fargo to LAIF
- 5 Transfer from LAIF to Bank of the West for Payroll & Vendor Checks
- 6 Interest Earned Wells Fargo and Bank of the West clearing of checks from Bank of the West for Payroll & Vendor

I certify that this report reflects all cash transactions and is in conformity with District Policy. The cash flow shown provides sufficient cash flow liquidity to meet the next six months expenditures.

Respectfully submitted,

*Paula Macedo
General Manager*

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

July 15, 2022

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

CONTRA COSTA MOSQUITO AND VECTOR CONTROL DISTRICT
MANAGER
155 MASON CIRCLE
CONCORD, CA 94520

[Tran Type Definitions](#)

June 2022 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
6/14/2022	6/13/2022	RW	1706025	N/A	PAULA MACEDO	-150,000.00
6/28/2022	6/28/2022	RD	1706800	N/A	PAULA MACEDO	960,000.00
6/28/2022	6/28/2022	RW	1706798	N/A	PAULA MACEDO	-275,000.00

Account Summary

Total Deposit:	960,000.00	Beginning Balance:	12,359,602.70
Total Withdrawal:	-425,000.00	Ending Balance:	12,894,602.70

Contra Costa Mosquito and Vector Control District

FY22 Budget Year

(July 1 2021 - June 30 2022)

Board Packet

	FY22 <i>As of 6/30/22</i>	FY22 Budget	100% of the Year completed YTD FY22 VS Adopted Budget	ADOPTED FY22 VS FY22 \$
Personnel Costs				
Payroll & OT	3,607,562	3,835,140	94.1%	227,578
Retirement	1,357,846	1,357,846	100.0%	0
OASDI	206,261	249,284	82.7%	43,023
Medicare	49,445	55,610	88.9%	6,164
Health Insurance (Dental / Vision Etc)	555,960	599,415	92.8%	43,455
Unemployment	17,224	21,168	81.4%	3,944
Disability Ins	12,942	12,482	103.7%	(459)
Other Post Employment Benefits	215,000	215,000	100.0%	-
District Paid Health Retiree Cost & Fees	0	94,741	0.0%	94,741
Subtotal Personnel Costs	6,022,239	6,440,686	93.5%	418,446
Operational Costs				
Professional Services - Legal includes Settlements	193,430	73,000	265.0%	(120,430)
Professional Services - Building & Grounds Maint	10,455	25,000	41.8%	364,068
Professional Services - All Other	157,078	270,850	58.0%	113,772
Public Affairs	52,989	88,000	60.2%	35,011
Lab Services	37,552	45,421	82.7%	7,869
Information & Technology	116,441	206,200	56.5%	89,759
Operations - Control Materials	129,890	122,500	106.0%	(7,389)
Operations - Aerial	3,532	20,000	17.7%	16,468
Operation and Facilities - All Other	205,077	634,617	32.3%	429,539
General Office Administration - Insurance	347,277	340,811	101.9%	(6,466)
General Office Administration - Trustee Expense	6,725	15,800	42.6%	9,075
General Office - Research	0	20,000	0.0%	20,000
General Office Administration - Employee Travel & Training	24,229	66,500	36.4%	42,271
General Office Administration - Utilities	95,852	111,400	86.0%	15,548
General Office Administration - All Other	411,726	445,800	92.4%	34,074
Subtotal Operational Cost	1,792,253	2,485,899	72.1%	693,646
Capital				
Land				-
Structures and Improvements	0	2,500,000	0.0%	2,500,000
Vehicles	51,842	186,000	27.9%	134,158
Heavy Equipment	0	74,000	0.0%	74,000
Subtotal Capital	51,842	2,760,000	1.9%	2,708,158
Total Expenditures	7,866,334	11,686,584		
Revenues				
Property Taxes	6,976,160	6,538,745	106.7%	(437,415)
Benefit Assessment	2,074,580	2,073,724	100.0%	(856)
Contract Billing	21,693	50,000	43.4%	28,307
Interest Income (LAIF)	28,405	51,265	55.4%	22,860
Medical Reimbursement	0	82,000	0.0%	82,000
Fixed Asset Disposal	5,650	30,600	18.5%	24,950
Miscellaneous	22,296	66,300	33.6%	44,004
Grant Funds:General	0	-	0.0%	-
Subtotal Revenue	9,128,784	8,892,634	102.7%	(236,150)
Estimate Ending Balance	1,262,450	-2,793,950		
Designated Reserves POLICY FY 22 (July 2021 - June 2022)				
Bond Reserve	-			
Public Health Emergency	2,500,000			
Capital Improvement	2,314,407			
Emergency Reconstruction Response	500,000			
Operations	4,446,317			
Vehicle & Equipment Replacement	150,000			
IT Equipment Replacement	200,000			
	10,110,724			

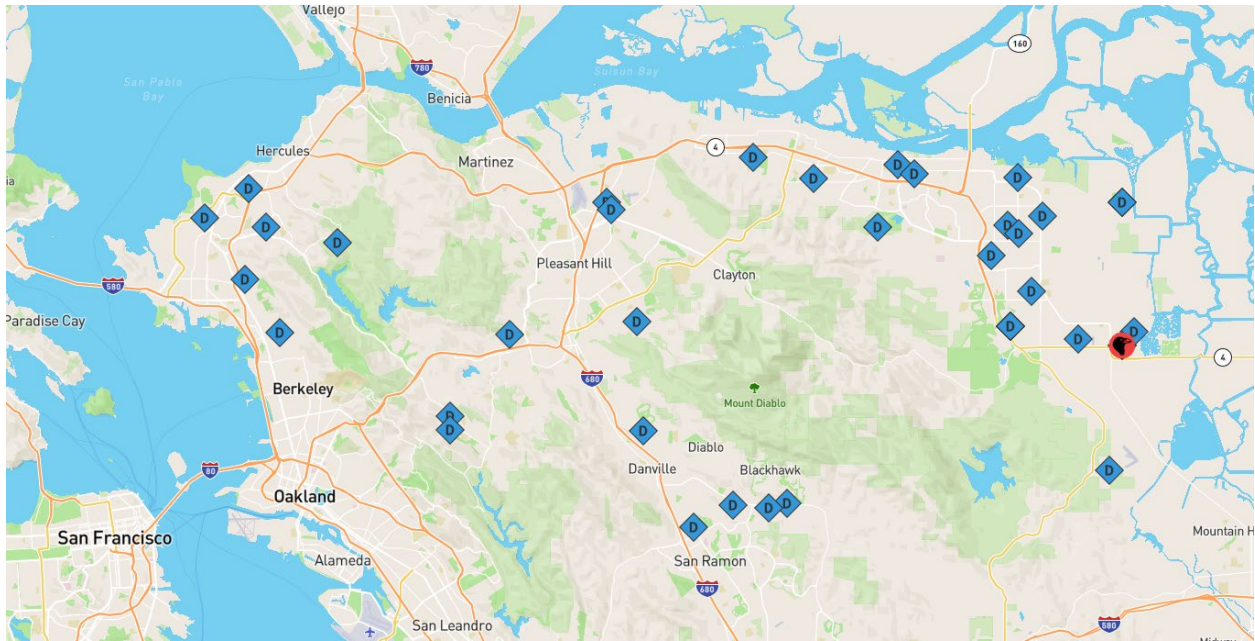
July 2022 Mosquito and Arbovirus Surveillance Report

Updated July 28th by Steve Schutz, Ph.D., Scientific Programs Manager

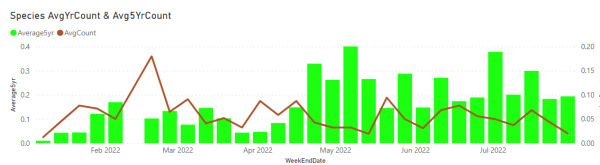
Human cases: As of July 28th, 5 human cases of West Nile virus have been reported in California in 2022, in Yolo, Stanislaus, Kings and Kern Counties.

Equine cases: Two equine cases of WNV have been reported statewide. An effective vaccine is available for horses; most affected horses have been unvaccinated.

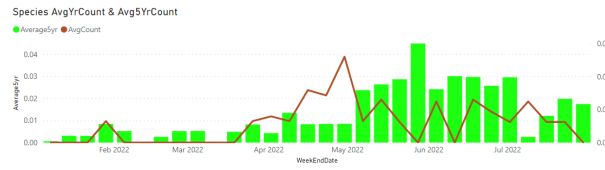
Dead birds: As of July 28th, 226 dead birds had been reported in Contra Costa County, 23 birds had been submitted for testing (blue icons on map), **one confirmed positive for WNV (Discovery Bay, red icon on map).**



Light trap counts: Twenty-two traps are currently being operated daily year-round, with collections made weekly by field technicians. Countywide *Culex tarsalis* and *Culex pipiens* counts are currently below average.

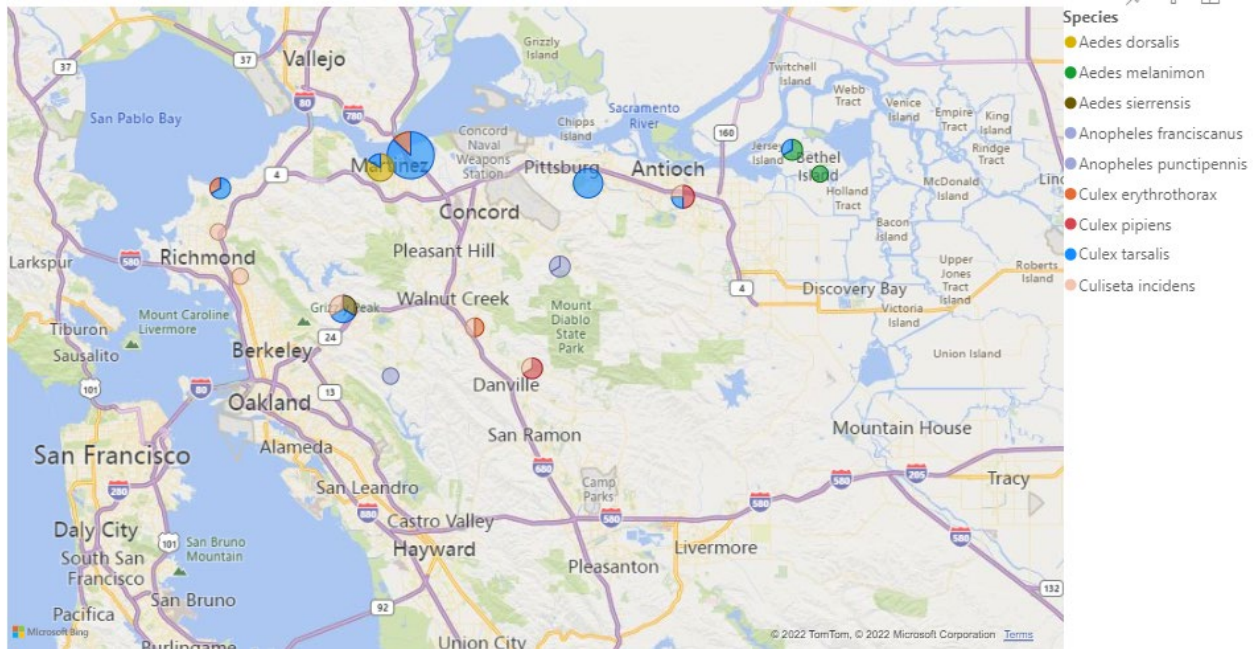


Culex tarsalis counts (red) vs. 5 year average

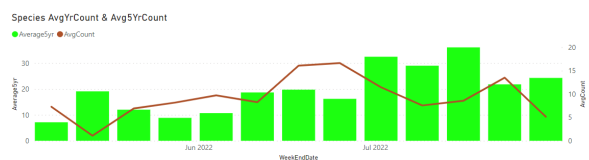


Culex pipiens counts (red) vs. 5 year average

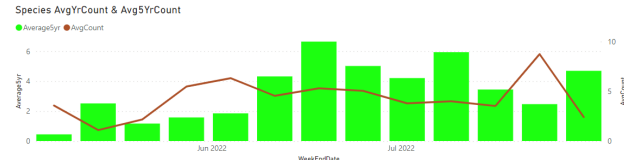
Map showing light trap locations and relative average species counts in July



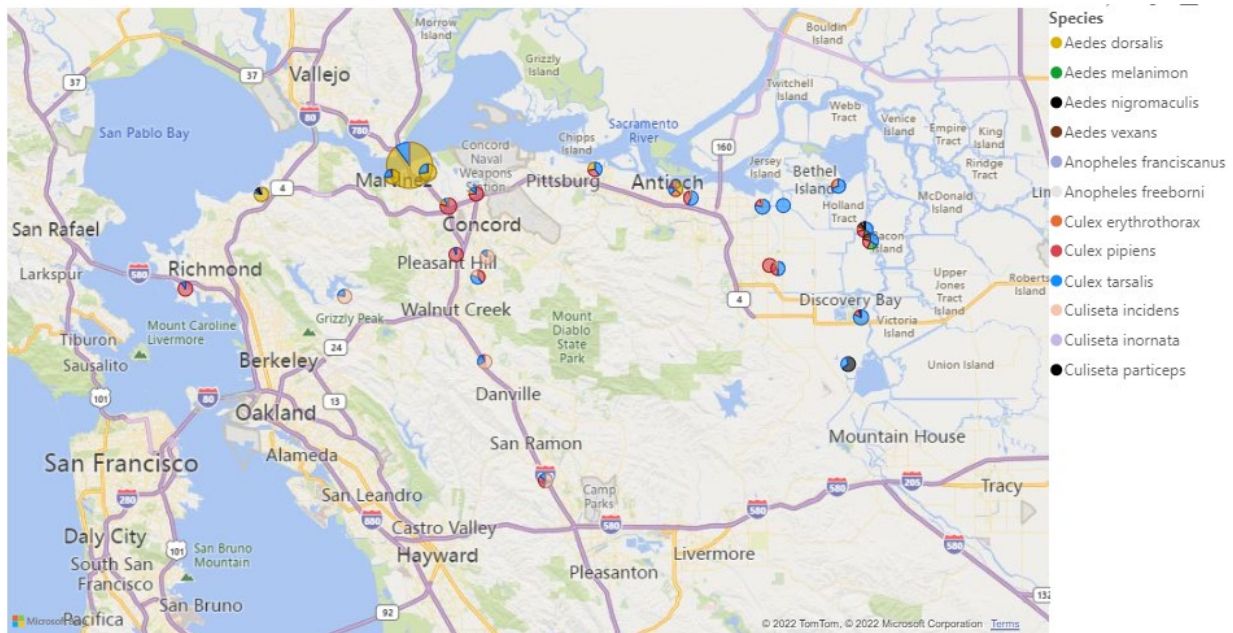
CO₂ traps: Trap counts for *Culex tarsalis* and *pipiens* are currently below average. High tides have resulted in increased *Aedes dorsalis* counts from waterfront areas.



Culex tarsalis counts (red) vs. 5 year average



Culex pipiens counts (red) vs. 5 year average



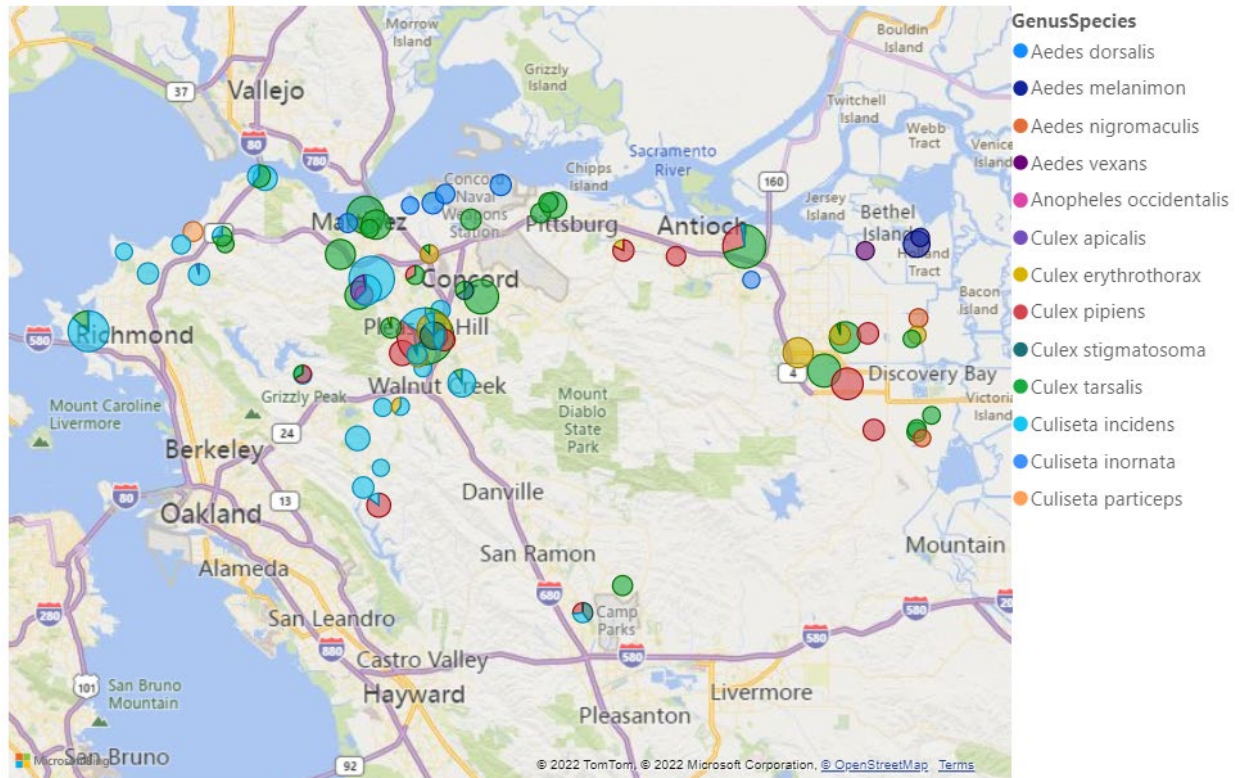
Map showing CO₂ trap locations and relative average species counts in July

'Random' traps: 'Random' trapping is conducted throughout the surveillance season by Operations employees and Lab staff in selected areas, as needed.

Mosquito testing: Through July 27th, 113 pooled samples had been tested, **one positive for WNV (7/25, *Culex tarsalis*, Oakley).**

Larval samples: Lab staff continues to process larval samples collected by field employees daily, year-round.

Larval Count by Species



Map showing larval sample locations and relative species counts in July 2022.

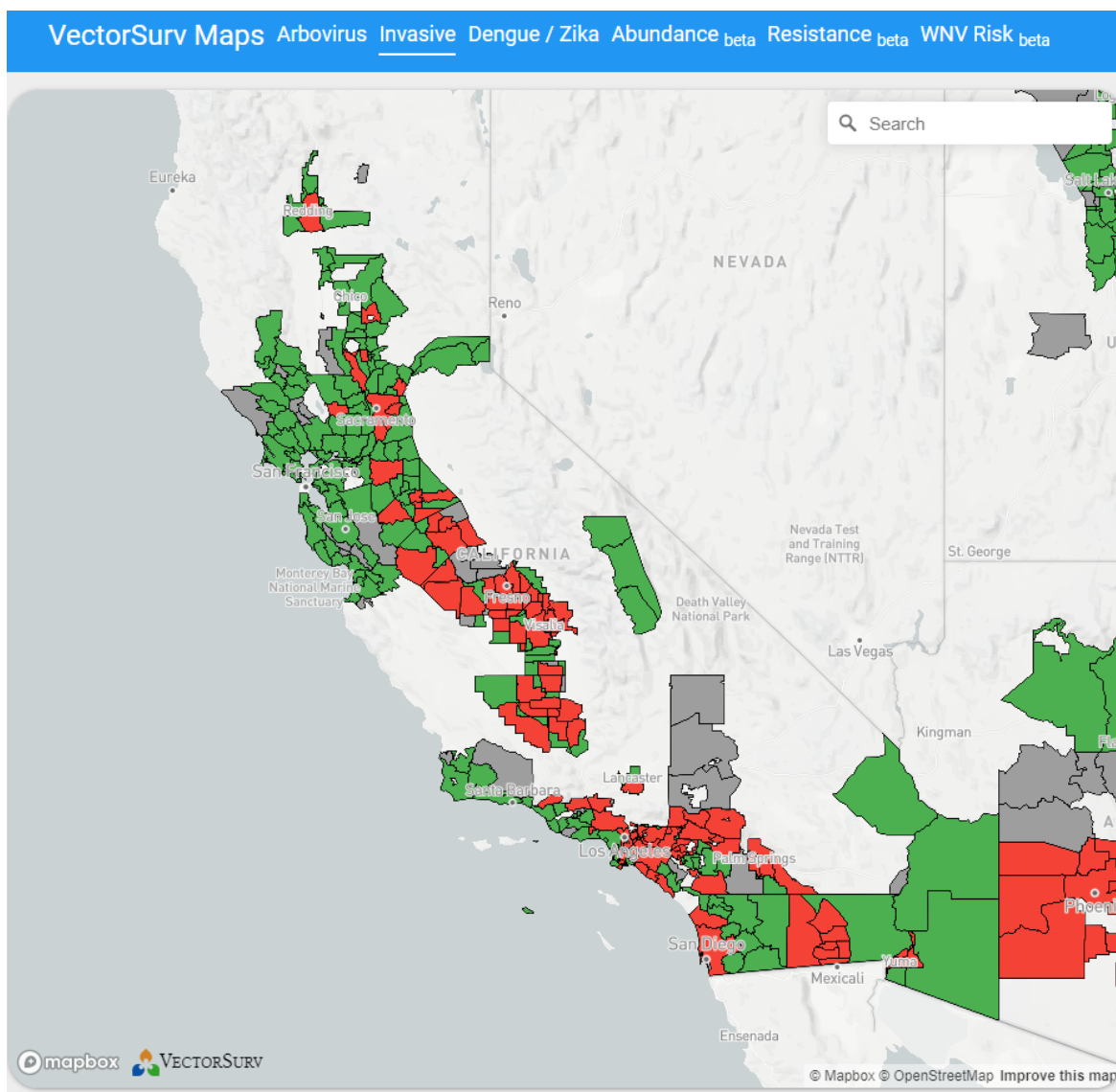
Sentinel chickens: Two seropositive chickens have been reported statewide through July 28th (Yuba and Merced Counties), none in Contra Costa.

Other projects: Lab staff has collected ticks for CDPH, University of California and University of Nevada-Reno projects on *Rickettsia* and has also provided *Culicoides* (biting midges) to a researcher at UC Riverside studying the distribution of species in California. We are also continuing to work with Leading Edge staff on troubleshooting and refining the MapVision database and field software. Our Scientific Programs Manager completed a revision of the identification guide to Mosquitoes of California for the MVCAC, to include larvae and adults of invasive *Aedes* species, which has been made available online to all member agencies. The MVCAC Lab Technologies Committee is currently collecting high-resolution photographs of key characteristics of California mosquito species from vector control districts statewide, for eventual

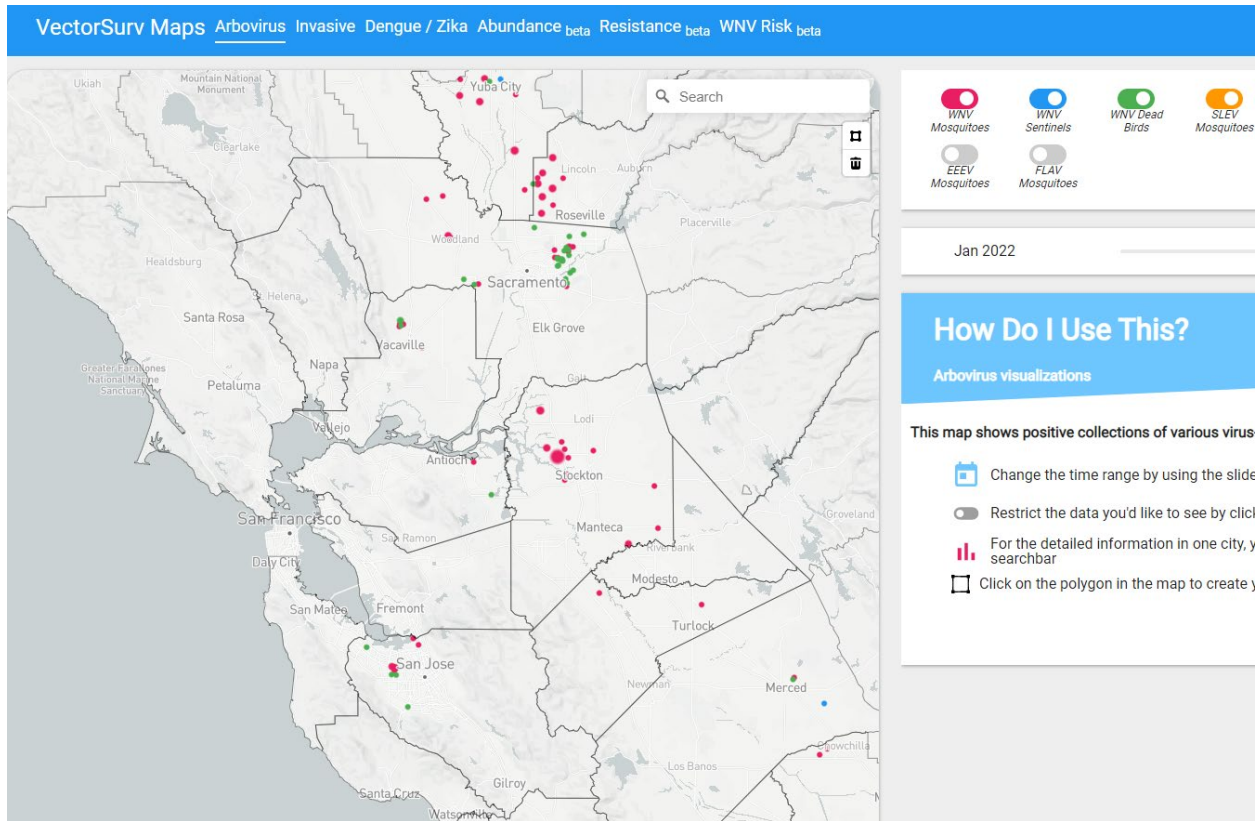
inclusion in a shared MVCAC photographic library and will also be collecting photographs of other pest/vector species.

Weather conditions: Current average overnight low temperatures are above the 55 degree incubation threshold for West Nile virus, although daytime/overnight temperatures have mostly been moderate, reducing the risk of disease transmission. Rainfall totals have been well below average and we under drought conditions statewide.

Invasive *Aedes*: We will continue to set 'BG Sentinel' traps at suspect locations as needed, but have not yet seen any evidence of invasive *Aedes* species in Contra Costa County. Statewide, *Aedes aegypti* continued to spread last year, with new reports in 2021 from Santa Barbara and as far north as Shasta, and new areas in Sacramento, Yolo and Solano Counties. Map shows locations where *Aedes aegypti* (red) have been detected.

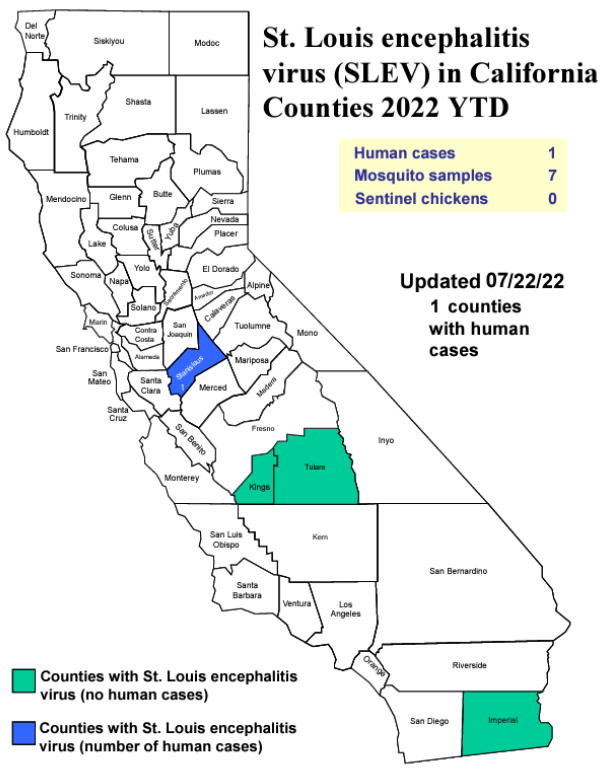
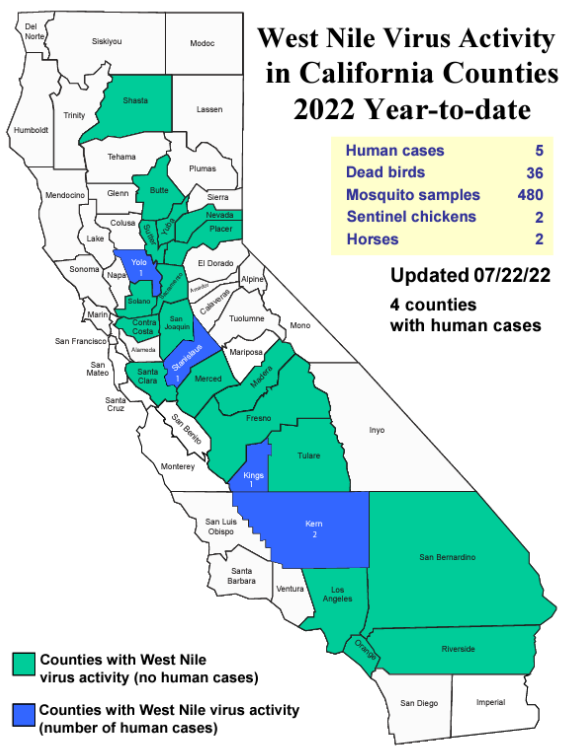


Regional: Through July 28th, West Nile virus activity has been detected in Contra Costa (1 positive dead bird and 1 mosquito sample), Sacramento, Solano, Santa Clara, Yolo, and San Joaquin Counties, with a human case reported in Yolo County. Other Districts in the coastal region are reporting below-average mosquito trap count so far this season.



WNV activity in the Coastal Region through July 28th

Statewide: Five human cases of WNV have been reported in Yolo, Stanislaus, Kern and Kings Counties. 480 WNV positive mosquito samples and 36 positive dead birds have been reported this year through July 28th. In addition, 7 mosquito samples have tested SLE (Saint Louis Encephalitis) positive (Stanislaus, Tulare, Kings and Imperial Counties) and a human case was reported in Stanislaus County. We are currently above the 5-year average in terms of reported human WNV cases but below average in other categories.



July 2022 Operations Report

Prepared on July 28th, 2022 by David Wexler, Terry Davis, and Jeremy Shannon,
Program Supervisors

General: The Pittsburg Marsh Fire grabbed the attention of the entire county this past month, going from over 200 acres of burning peat fire causing poor air quality for parts of Contra Costa County to a flooded marsh, which potentially will bring another public health concern - mosquitos. The fire within the marsh is completely out, with the current water level and reduced vegetation the eastern half has wind action at the surface of the water that should reduce mosquito production. On-the-ground inspections will begin in August to monitor water temperature and the presence of mosquitos.

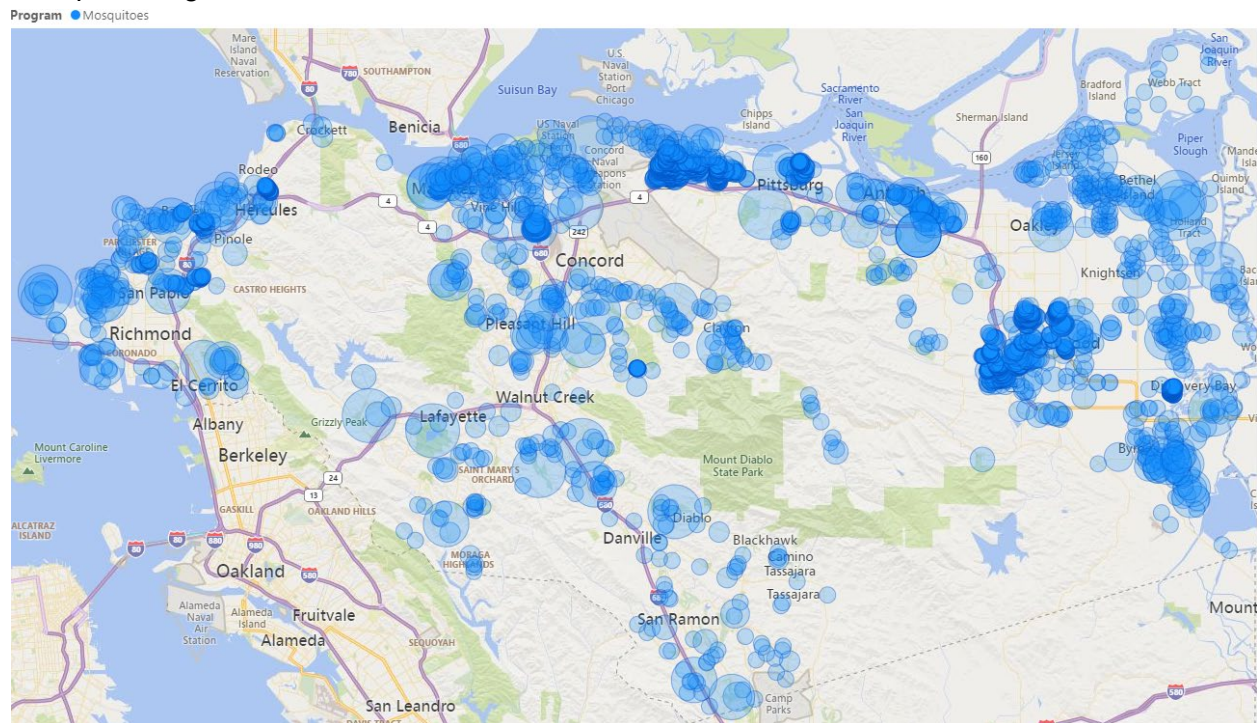


In addition, we had a large *Aedes dorsalis* fly-off that affected Martinez and Bay Point. We followed up with two consecutive morning Adult Mosquito Control (AMC) events that reduced mosquito counts prior to the July 4th weekend. We also had “King Tides” which are **the highest predicted high tide of the year at a coastal location**. It is above the highest water level reached at high tide on an average day. This created substantial flooded areas along the waterfront that were inspected/treated.

New employees are fully active in the field performing yellowjacket, rodent, and mosquito service requests along with inspections and treatments of known mosquito sources. With several bouts of hot weather this month, supervisors continue to regularly review the dangers of heat illness with operations staff prior to beginning fieldwork.

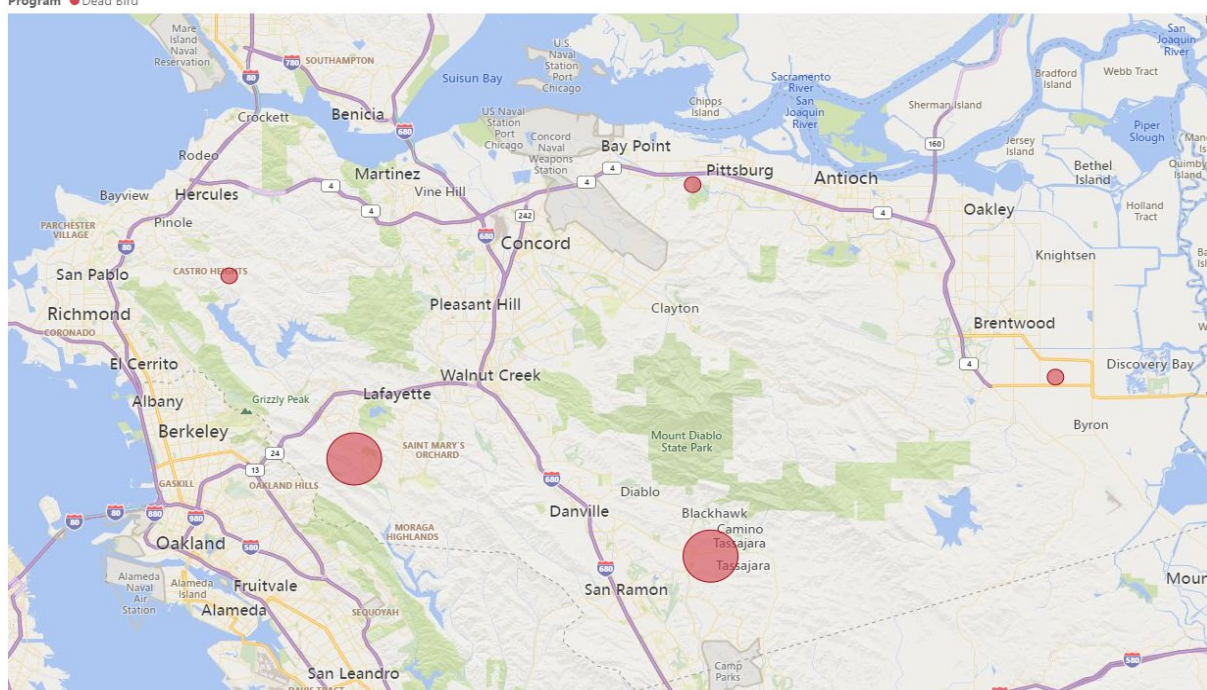
Mosquitoes: In July 2022 we received 69 service requests for mosquitoes and 34 requests for mosquitofish, compared to July 2021, when we received 50 service requests for mosquitoes and 32 for mosquitofish. In addition to service requests, technicians and inspectors recorded 1067 inspection activities, 206 larval surveillance actions, and collected 197 adult trap samples. Field staff recorded 695 site treatments during this time to address mosquito production.

Mosquito Program Actions 7/1/22-7/28/22



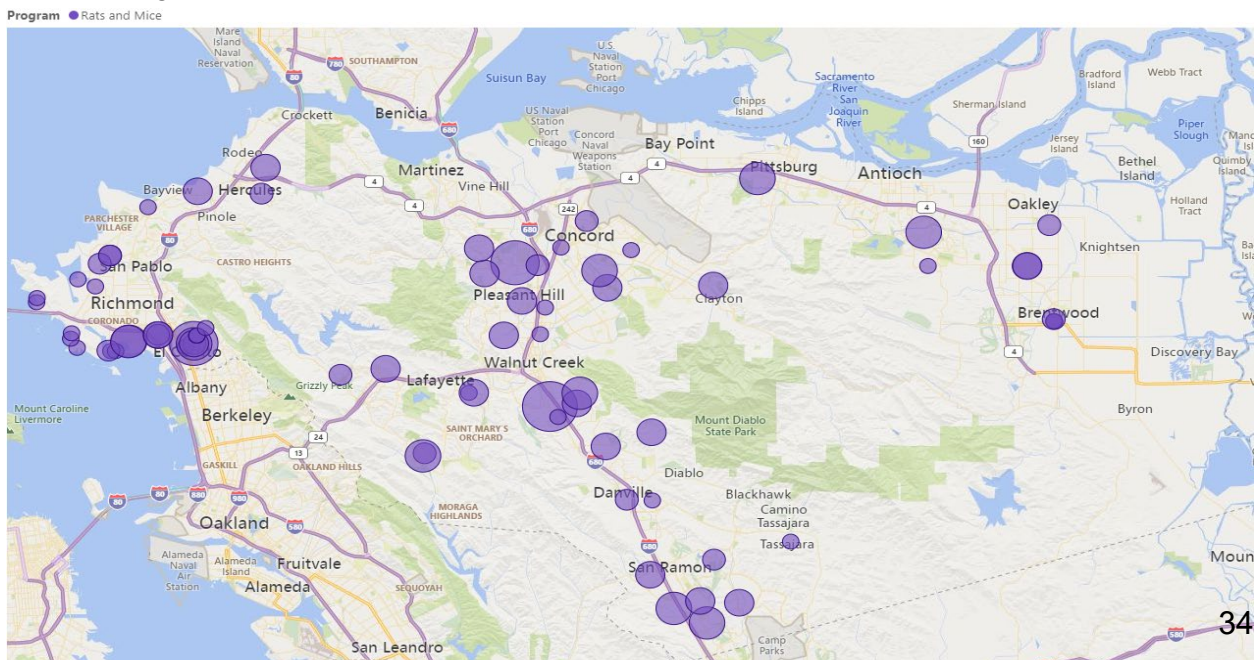
Dead Birds: In July 2022 we had 5 dead bird service requests, while we received 9 in 2021. So far, one bird collected 5/4/22 in Brentwood/Discovery Bay (American crow) has tested positive for West Nile virus.

Dead Bird Program Actions 7/1/22-7/28/22



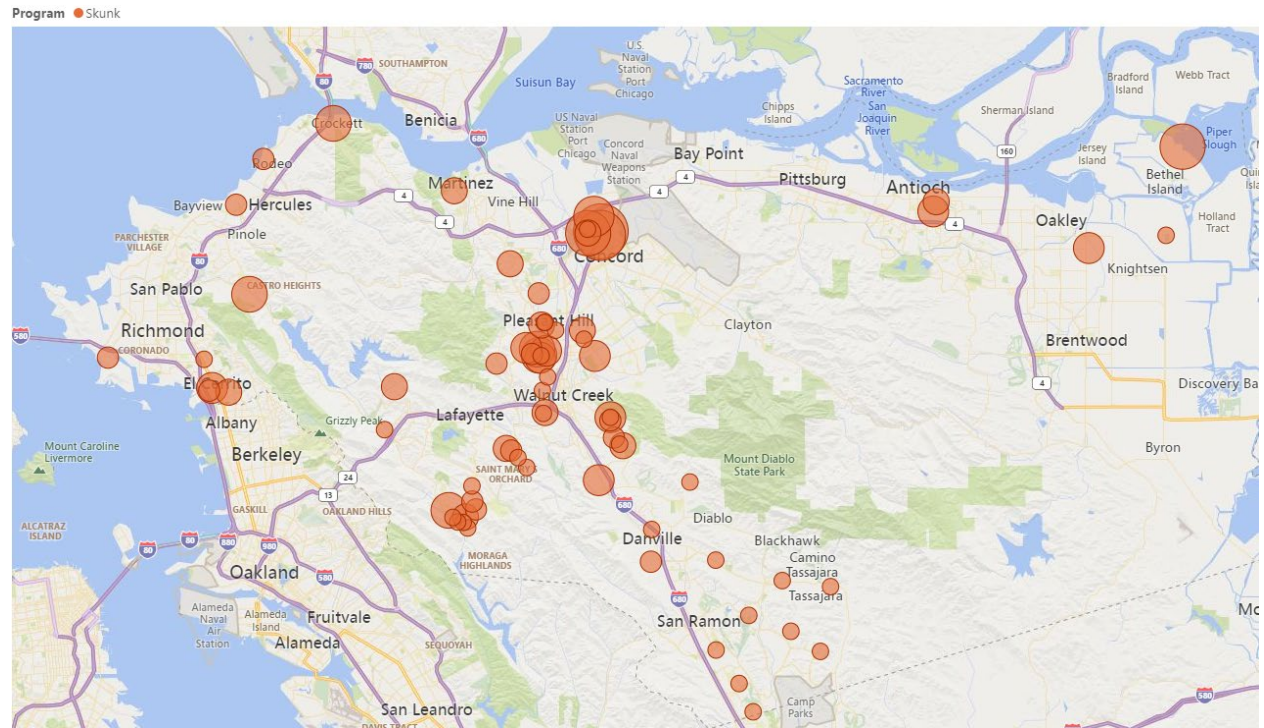
Rodents: In July 2022 we received 48 requests for service for rats and mice, a drop compared to the 67 we received in July 2021. Rodent inspection training continues in the field with individual inspectors as needed. In addition to service requests, technicians and inspectors recorded 39 inspection activities and continue to evaluate sites within their geographic boundaries for future baiting activities.

Rodent Program Actions 7/1/22-7/28/22



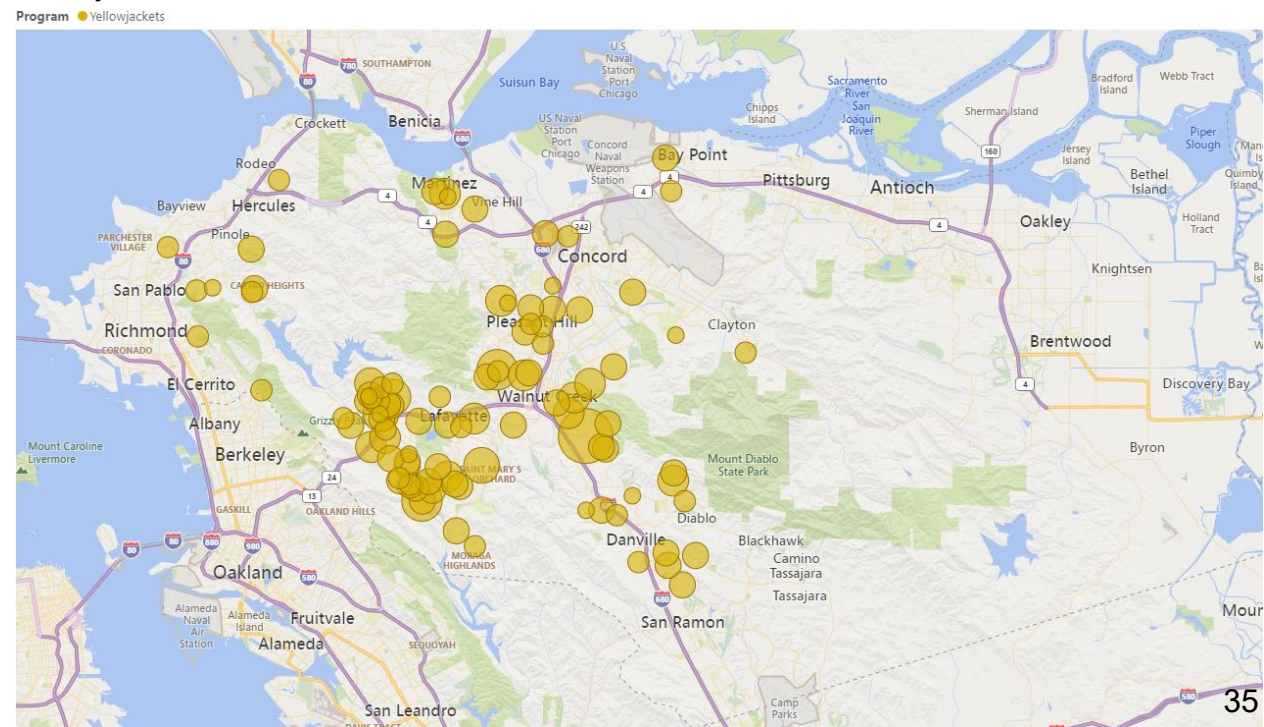
Skunks: The District received 35 service requests for skunks in July 2022, a drop from the 60 we received in July 2021. Thirty inspection activities were recorded and 20 skunks picked up in July 2022, whereas 46 inspections and 46 skunk pickups were recorded in July 2021.

Skunk Program Actions 7/1/22-7/28/22



Yellowjackets: Yellowjackets are becoming more active and we are seeing a subsequent increase in requests. We received 117 requests in July 2022 (94 warranted treatment), slightly less than the 130 requests received in July 2021, with 105 nests requiring treatment at that time.

Yellowjacket Actions 7/1/22-7/28/22



Abatement updates:

- The Rago property has continued to notify our District and has complied by not producing mosquitos (to date).
- Western Farms: Invoices for services rendered are to be generated and sent out.

July 2022 Public Affairs Report to the Board of Trustees
Prepared July 27, 2022 by Nola Woods, Public Affairs Director

Presentations & Events

- **In July 2022, Public Affairs Department staff participated in the following events and provided the following presentations:**
 - A presentation to the Richmond Kiwanis group on July 7.
 - A presentation to the Clayton Valley/Concord Sunrise Rotary club on July 21.
 - Provided a Community Resource table at the Antioch Library Community Resource Fair on July 22.



Andrew Pierce presents to the Clayton Valley/Concord Sunrise Rotary Club

Advertising

The Public Affairs Department's 2022 Advertising campaign focuses on the District's services while making the District's name more prominent on print, digital and vehicle advertising. This image is being featured for the digital ad on the Mesa billboard on Highway 4.



The District's 2022 Advertising Campaign designed for the Mesa billboard on Highway 4

Social Media

The District uses a combination of Twitter, Nextdoor, and Facebook to conduct District outreach on social media.

Twitter Activity — Account @CCMosquito

Yearly Comparisons

July 2022 Twitter Activity	July 2021 Twitter Activity
1412 Followers	1388 Followers
2 Tweets	3 Tweets
85 Impressions	2067 Impressions
3 Media Engagements	7 Media Engagements
0 Retweets	0 Retweets
0 Likes	3 Likes
0 Replies	0 Replies
2 Link Clicks	6 Link Clicks
1 Detail Expands	7 Detail Expands
2 Profile Clicks	0 Profile Clicks
0 Profile Visits	0 Profile Visits
0 Mentions	0 Mentions

Most Popular @ccmosquito tweet July 14, 2022

- 47 Impressions
- 1 Engagements
- 1 Link Click



Nextdoor Activity

In July 2022, the Public Affairs Department staff was finally granted a long-awaited Public Agency account which now allows Public Affairs staff to post important District messaging countywide or to specific neighborhoods as needed. And along with the change, it has provided us with different analytics.

- 2 Countywide Posts
- 58 Reactions
- 40,924 Impressions

Most Popular Contra Costa Mosquito and Vector Control District Post July 22, 2022

- 22,945 Impressions
- 33 Reactions



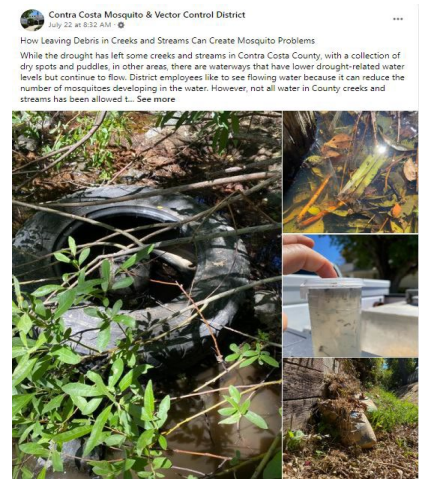
Facebook Activity — Account @CCMosquito

July 2022 Facebook Activity

11 Followers
10 Total Impressions
2 Posts
8 People Reached
1 Post click
0 Link Clicks

Most Popular @ccmosquito Facebook Post July 22, 2022

6 Impressions
1 Post
4 People Reached



Publications

- **Mosquito Bytes Newsletter**
 - Public Affairs staff distributed a Mosquito Bytes newsletter in July 2022.
 - The messages included:
 - Why the Risk of West Nile Virus Increases During a Drought
 - How Leaving Debris in Creeks and Streams can Create Mosquito Problems
- **Total Constant Contact Subscribers**
 - Constant Contact is how the District distributes Mosquito Bytes newsletters, Employee Newsletters, Adult Mosquito Control Notifications, and News Releases.
 - July 2022
 - 2851 Subscribers
 - July 2021
 - 2731 Subscribers



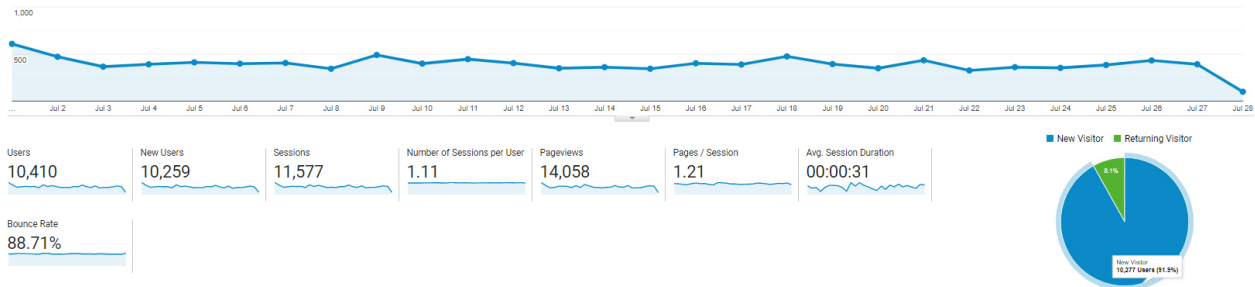
Website

Terms - Website Statistics

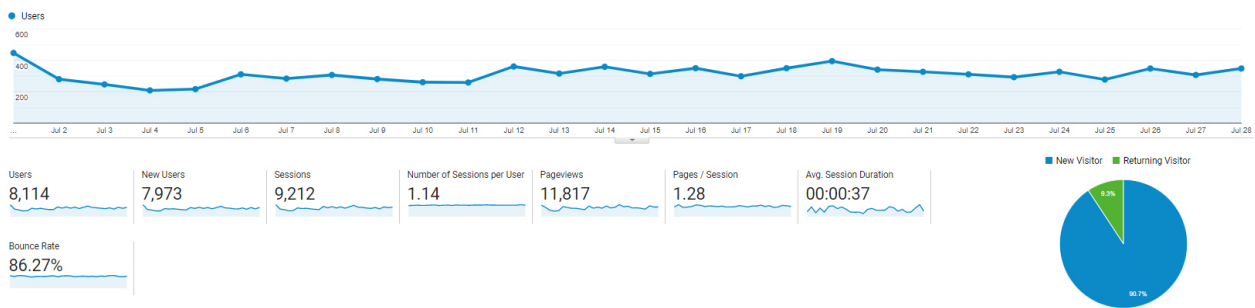
- **Users:** Person visiting the website
- **New Users:** New person who, according the website data, has never visited the website before
- **Sessions:** A group of user interactions with the website that take place within a given time frame.
- **Number of Sessions per User:** The total number of sessions divided by the total number of users.
- **Pageviews:** An instance of a page being loaded (or reloaded) in a browser. Pageviews is a metric defined as the total number of pages viewed.
- **Pages/Sessions:** Average of individual pages visited and individual sessions per user.
- **Avg. Session Duration:** Average length of each session
- **Bounce Rate:** Single-page sessions divided by all sessions, or the percentage of all sessions on the website in which users viewed only a single page.

Website Statistics

- **Overview of website visitors (July 1-28, 2022)**



- **Overview of website visitors (July 1-28 2021)**



- **Top 10 web pages viewed (July 1-28, 2022)**

<input type="checkbox"/>	Page ?	Pageviews ?	Unique Pageviews ?	Avg. Time on Page ?
		14,063 % of Total: 100.00% (14,063)	12,731 % of Total: 100.00% (12,731)	00:02:24 Avg for View: 00:02:24 (0.00%)
<input type="checkbox"/>	1. /rodents_virus_risk.htm	5,982 (42.54%)	5,609 (44.06%)	00:05:36
<input type="checkbox"/>	2. /index.html	1,767 (12.56%)	1,382 (10.86%)	00:01:18
<input type="checkbox"/>	3. /mo2022.htm *	1,280 (9.10%)	1,207 (9.48%)	00:01:07
<input type="checkbox"/>	4. /asian_tiger_mosquito.htm	809 (5.75%)	770 (6.05%)	00:05:42
<input type="checkbox"/>	5. /mites.htm	472 (3.36%)	445 (3.50%)	00:04:59
<input type="checkbox"/>	6. /service_request.htm	384 (2.73%)	312 (2.45%)	00:03:57
<input type="checkbox"/>	7. /surefire_ways_article.htm	253 (1.80%)	242 (1.90%)	00:04:40
<input type="checkbox"/>	8. /contact.htm	160 (1.14%)	154 (1.21%)	00:01:32
<input type="checkbox"/>	9. /agendas_minutes.htm	127 (0.90%)	87 (0.68%)	00:00:58
<input type="checkbox"/>	10. /rt2022.htm *	116 (0.82%)	97 (0.76%)	00:00:06

*** Internet Banner Advertising (mosquitoes, rats)**

- **Top 10 web pages viewed (July 1-28, 2021)**

<input type="checkbox"/>	Page ?	Pageviews ?	Unique Pageviews ?	Avg. Time on Page ?
		11,817 % of Total: 100.00% (11,817)	10,530 % of Total: 100.00% (10,530)	00:02:09 Avg for View: 00:02:09 (0.00%)
<input type="checkbox"/>	1. /rodents_virus_risk.htm	4,551 (38.51%)	4,303 (40.86%)	00:06:15
<input type="checkbox"/>	2. /index.html	1,941 (16.43%)	1,430 (13.58%)	00:01:10
<input type="checkbox"/>	3. /mosquitoes_iq_2021.htm ←	920 (7.79%)	897 (8.52%)	00:01:46
<input type="checkbox"/>	4. /asian_tiger_mosquito.htm	565 (4.78%)	529 (5.02%)	00:06:05
<input type="checkbox"/>	5. /service_request.htm	520 (4.40%)	425 (4.04%)	00:02:59
<input type="checkbox"/>	6. /mites.htm	469 (3.97%)	431 (4.09%)	00:06:06
<input type="checkbox"/>	7. /surefire_ways_article.htm	190 (1.61%)	184 (1.75%)	00:05:52
<input type="checkbox"/>	8. /adulticide_current_activity.htm	189 (1.60%)	177 (1.68%)	00:00:53
<input type="checkbox"/>	9. /employment_opportunities.htm	135 (1.14%)	114 (1.08%)	00:03:51
<input type="checkbox"/>	10. /iq_2021.htm ←	122 (1.03%)	121 (1.15%)	00:00:10

*** Internet Banner Advertising (mosquitoes, general info)**

- **Website device preference (July 1-28, 2022)**

Device Category ?	Acquisition		
	Users ?	New Users ?	Sessions ?
	10,414 % of Total: 100.00% (10,414)	10,264 % of Total: 100.02% (10,262)	11,582 % of Total: 100.00% (11,582)
1. mobile	7,184 (69.22%)	7,134 (69.51%)	8,110 (70.02%)
2. desktop	2,874 (27.69%)	2,812 (27.40%)	3,135 (27.07%)
3. tablet	320 (3.08%)	318 (3.10%)	337 (2.91%)

- **Website device preference (July 1-28, 2021)**

Device Category [?]	Acquisition		
	Users [?] ↓	New Users [?]	Sessions [?]
	8,114 % of Total: 100.00% (8,114)	7,973 % of Total: 100.00% (7,973)	9,212 % of Total: 100.00% (9,212)
1. mobile	5,542 (68.58%)	5,494 (68.91%)	6,344 (68.87%)
2. desktop	2,313 (28.62%)	2,257 (28.31%)	2,624 (28.48%)
3. tablet	226 (2.80%)	222 (2.78%)	244 (2.65%)

Customer Service Program

- **Physical survey cards**
 - Up to 30 are sent out each week, year-round to county residents at random
 - The postage-paid cards are sent two weeks after the initial service request
- **“Contact Us” form via the District website**
 - Residents can provide questions, comments, and concerns at any time via [the District website](#). Messages are received in real time.
 - The Public Affairs staff review all incoming online comments from residents and respond as deemed appropriate.
- **Examples of July 2022 Survey Card Responses:**

“The technician promptly returned my phone call. He explained in great detail regarding my concerns.”

“Great service the two times we have called over the years. No changes needed. Very prompt service.”

“Contact HOA’s to share your suggestions so we can combat the pest problems we have.”

July 2022 Administration Department Report

Information Technology – The IT Systems Administrator has been working on issues with the new phone system (Polycom phone), such as the call park and hold features, which should be fixed by the end of July. He is also working on a product and price comparison list of Google Workspace backup solutions, which will be discussed with the General Manager in August.

Human Resources & Risk - The Safety Committee Policy has been updated and the Safety Committee for the new fiscal year has been established. The Human Resources and Risk Manager has begun to identify the wants and needs for a new Human Resources Information System (HRIS) and look into which of the available systems integrate with the technology the District already has in place. In addition, Human Resources is working with the General Manager to review the organizational structure of the Administration Department to ensure it fits the current needs of the District.

COVID-19 - The District is continuing to keep up to date on all COVID regulations and continues to inform employees of them.

Finance/Budget - The FY 22-23 budget was approved at the last Board meeting. The department is currently working with the auditors from Maze & Associates on the FY 21-22 audit.

General – The Administration department continued to be short-staffed in July, and, with it being mosquito season, the front office has been fielding several requests for service, and has counted with the assistance from employees from other departments.