

EXECUTIVE COMMITTEE SPECIAL MEETING
MINUTES

An Executive Committee meeting of the Board of Trustees of the Contra Costa Mosquito and Vector Control District was held on Monday, June 27, 2022, via teleconference.

TRUSTEES PRESENT Michael Krieg, Chair
 Perry Carlston
 Peggie Howell
 Peter Pay
 Daniel Pellegrini

TRUSTEES ABSENT None

OTHERS PRESENT Paula Macedo, General Manager
 Natalie Martini, Administrative Analyst II

1. **CALL TO ORDER** – Board President and Executive Committee Chair Krieg called the meeting to order at 6:00 p.m.
 Roll Call indicated that 5 Trustees were present, and none were absent.
2. **AGENDA MANAGEMENT**- Agenda was adopted by rule.
3. **PUBLIC INPUT ON NON-AGENDA ITEMS** – None
4. **APPROVAL OF MINUTES FROM EXECUTIVE COMMITTEE SPECIAL MEETING HELD ON JUNE 27, 2022**

** Motion was made by Trustee Pellegrini and seconded by Trustee Howell to approve the minutes from the Executive Committee special meeting held on June 27, 2022. *Motion passed unanimously.*

CLOSED SESSION – 6:03 p.m.

5. **GENERAL COUNSEL PERFORMANCE EVALUATION PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957**
6. **PUBLIC EMPLOYEE PERFORMANCE APPRAISAL PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957**

 Title: General Manager
7. **CONFERENCE WITH LABOR NEGOTIATORS PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54957.6**

Agency Designated Representative: Michael Krieg, Board President

Unrepresented Employee: General Manager

RETURN TO OPEN SESSION – 6:25 p.m.

REPORT FROM CLOSED SESSION – No reportable action

- 8. DISCUSSION OF PROCESS AND TIMELINE FOR TRUSTEE MANUAL UPDATE** - The committee discussed the progress on the Trustee Manual revision, which was initiated in 2019 by the Ad Hoc Trustee Manual Committee. The last meeting date for that committee was in September of 2019, and the partial revision was approved by the Board in 2020. The Executive committee asked staff to continue working on the manual as time allowed and to present a draft to the committee at an undetermined date.
- 9. BOARD AND STAFF ANNOUNCEMENTS**
- 10. ADJOURNMENT – 6:31 p.m.**

I certify the above minutes were approved as read or corrected at a special meeting of the Executive Committee held on May 15, 2023.

Jim Murray, 2023 Chair
Executive Committee